



Minutes of the meeting of Knapton Parish Council held on the 12th December 2023, 7:30pm, Knapton Village Hall

Councillors present: Peter Neatherway (Chair), Jackie Southwell (Vice-Chair), John Lawton and Liz Winter

Parish Clerk: Denise Revell

Members of the Public: Sixteen

1. To receive Apologies for Absence

Cllr Austin sent her apologies, ill health, these were accepted by the council

2. Declarations of Interest and requests for dispensations

None

The meeting was closed to receive comments from parishioners

Residents were concerned about possible drink drivers leaving the MADRA and the noise when football matches are being held on the site. The possibility of SANTA being on the MADRA site next year as there were concerns about road safety at its existing location and requests for more children's events to be held there in the future that were not football related.

A request was made to investigate installing a small play area on the Wilds Way land.

The meeting was opened to conduct council business

3. Minutes of previous meetings

To agree and sign the minutes of the Ordinary Council Meeting held on the **7th November 2023**

The minutes of the meeting of Knapton Parish Council held on the 7th November 2023 were agreed and signed at the meeting

4. County Councillor Report

Cllr Maxfield sent his County Councillor report, a copy of which is on the website. He reported that the County Deal has been agreed and that in May 2025, to coincide with the elections that a leader of the County Council would be elected, this should lead to more powers and extra money from central government.

If anyone has any feedback regarding gritting, or roads, could they please contact Cllr Maxfield.

5. District Councillor Report

Cllr Neatherway reported that there were three pending housing developments being considered in North Norfolk, 2700 homes at North Walsham, 247 homes in Cromer and another development in Fakenham, all of which would have a significant impact on the roads in the region.

6. Matters arising from previous meetings

To report on progress on items from previous meetings. No decisions may be taken

- a) Playground inspection and Funding. This matter is ongoing
- b) Junction Remodelling. A revised date was given for the 8th January 2024

- c) Village Sign. The Old sign has been repaired and put back into place, a new sign was being made. After discussion with members of attending public it was agreed to have 2023 as the date on the new sign, to commemorate the coronation and the possibility of history linked to it when it is installed. Once the new sign has been completed it would be put into position and the old sign would be moved to the church.

7. Planning

PF/23/2228 Alford Barns, Mundesley Road, Knapton, NR28 0RY. Erection of detached dwelling and Carport with vehicle access to Mundesley Road.

The council agreed to carry out a site visit before making a decision on this planning application.

8. Finance

- a) To consider and agree the bank reconciliation of accounts.
Agreed
- b) To consider and agree refurbishing the bus shelter
Council agreed to obtain quotes for this
- c) To consider and agree new notice boards.
Council considered purchasing additional noticeboards for the village, but would find out from parishioners if they would be used, a discussion regarding alternative methods of communication was discussed. It was agreed to have an additional page on the website for village news
- d) To consider and agree providing a grit bin for Wilds Way bus stop.
County Cllr Maxfield, would arrange for the grit bin for the bus stop and council would make enquiries into safety measures at the bus stop
- e) To consider and agree the budget and setting the precept
The budget figures were discussed and amendments were made to the document that was presented to the council. Council agreed the amended budget and agreed to increase the precept to £8000. For a Band D household this would be an increase per month of 59p. (£8000 divided by the tax base £162.10 = £49.35 per year, per householder, £4.11 per month)
- f) To consider and agree payments and receipts
All payments and receipts were agreed by council

Payments

D Revell	Salary	£323.33
ALS Lawns	Grass Cutting	£240.00
R Wiseman	IT	£520.00
P Neatherway	Microsoft Office (SAM2)	£ 59.99
Lake and Nichols	Village Sign Post Plate	£117.60
NNDC	Election Costs	£ 40.06
P Neatherway	Christmas Trees	£ 80.00

Receipts

Allotment Assoc	Allotment Fees	£177.50
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9. Policies, Documents, Councillor Reports and Training

- a) To consider and agree items pertaining to Village Footpaths
Footpaths 6,7 and 8 were being reviewed by the Trails Team with regard to improving access

- b) To consider and agree Standing Orders
The amended document would be reviewed by council at the next meeting
- c) To consider and agree Financial Regulations
The amended document would be reviewed by council at the next meeting
- d) To consider and agree the GDPR Policy
The amended document would be reviewed by council at the next meeting

10. To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

- a) Cllr Neatherway would meet with parishioners to discuss the possible opening up of the Anglian Water Track, playground provision on Wilds Way
- b) The playground signs for the MADRA will be ordered
- c) The road in school close would be reported to NNDC as the excess gravel left after the last resurfacing still had not been cleared up

11. Correspondence

To consider any correspondence and agree responses thereto
None.

12. Date of Next Meeting

To confirm that the date of the next meeting of Knapton Parish Council will be held on the 6th February 2024, 7:30pm at the Village Hall.

Meeting Closed: 21:40