

## **Notice Of Annual Meeting of Knapton Parish Council**

**To be held on Tuesday 9<sup>th</sup> May 2023 following the Annual Village meeting In  
Knapton Village Hall**

Chairman Peter Neatherway

- 1. Apologies for absence:**
- 2. Election of Chairman and Vice-Chairman, responsibilities of councillors:**
- 3. Declarations of Interest:**
- 4. Cllrs Ed Maxfield, District Councillor NNDC:**
- 5. Minutes of the Parish Council Meeting held on 5<sup>th</sup> April 2023:**
- 6. Matters Arising:**
  - Repair of verges by Anglia Water
  - Repair of playground slide
  - Erection of Sam 2 posts in new positions
  - Report on communication with Madra
- 7. Parish Councillor`s Reports:**
- 8. Quotation for grass cutting:**
- 9. Report on Coronation celebrations & expenditure:**
- 10. Financial Report:** signing of Audit and cash book.
- 11. Renewing and signing of Policies.**
  - Safeguarding Policy
  - Data Protection Policy
  - Financial Regulations
  - Risk Management
  - Equality Policy
  - Transparency Policy
  - The above have been adopted and are for review only.
  - Standing Orders: to adopt revised edition.
  - Code of Conduct: for signature by Councillors.
  - Adoption of Privacy Policy
- 12. Possible purchase to church pews**
- 13. Purchase Dog Waste Bin**
- 14. Any other business**
- 15. Date of next meeting**