

Minutes of an Annual Meeting of Knapton Parish Council held on 18th May 2021 in Knapton Village Hall following the Annual Village Meeting

Present: Peter Neatherway (Chair), Pat Lee (Vice-Chair), John Lawton, Keith Lawrence, Elizabeth Winter, Alan Young, Tracy Smith, Dee Holroyd (Clerk), Cllr Ed Mazfield (NCC). Three members of the public.

1. Apologies for Absence:

Cllr Greg Hayman, NNDC

2. Cllr Ed Maxfield reported:

A good result from the election. The Conservative party was in control of NCC.

NCC AGM would be held at the showground on 24th May. EM reassured the PC that no matter what Committees he might find himself on, he would be there to assist in any field.

A meeting would be held on 7th July to discuss plans for completion of the Western Link place. The cost would be very high but EM believed would be approved.

In the coming year the individual allowances to each County Councillor would be raised from £3,000 to £10,000, also the range of allowable projects would increase. EM would keep the PC informed. PL asked about constituency plans to combine Knapton with North Walsham West. EM explained that restructuring of boundaries to keep the numbers of constituents roughly the same, were in place but would not be implemented until after the next elections in four years' time.

EM was asked about the repairing potholes in Hall Lane. He had reported this. It was agreed that the clerk would collate a list of potholes in the area as received from residents, and forward to EM. PN thanked EM for his time and he left the meeting at 8.25pm

3. Declarations of Interest:

none.

4. Approval of Minutes of the Meeting held on 8th April:

These were approved and signed by the Chairman. Proposed JL, Seconded AY.

5. Election of officers of the Council:

Peter Neatherway and Pat Lee stood down at Chairman and Vice-Chairman. JL proposed PN as Chairman and he was elected unanimously. PN proposed PL as Vice-Chairman, also elected unanimously. PN told the PC that his first priority as Chairman would be make sure the PC, as the lowest tier of government, was fully GDPR compliant. This is a legal requirement, and he would shortly circulate GDPR information with appropriate links, for discussion at the next meeting. He would also like to see;

- the two outstanding road safety project completed
- the footpath to Knapton Green implemented
- an outcome to the proposed transfer of land in Wilds Way to the PC resolved
- an improvement in the parking issues in School Close
- faster broadband installed in the village, but only if there was an appetite

6. Committees:

The following committee members were agreed.

- Road Safety: LW, JL, AY.
- Anglia Water: PL, LW.

The following individual councillor responsibilities were agreed:

- Footpaths: PL (passed over from LW)
- Allotments: PL
- Planning: AY
- Knapton Angels & Broadband: JL
- Event Management: TS
- Community Liaison: KL.

PN expressed the importance of getting village involvement, but this had not been possible during the last year due to Covid-19 restrictions. LW pointed out that the Angels had kept in contact with a number of residents during the past year.

7. Review and update of Parish Council Policies

- Standing Orders
- Data Protection
- Health & Safety
- Financial Regulations
- Equality Regulation
- Risk Management
- Transparency Code
- Code of Conduct

The PC had been made aware that these remain unchanged, and the update was agreed. The Code of Conduct was signed by all PC members.

8. Financial Report:

A report had been made to the Village Meeting. The Audit and Cash book had been circulated to the PC prior to the meeting and were signed by the Chairman and Clerk.

9. Potholes in Hall Lane:

This had been covered under item 2.

10. Any Other Business:

None.

11. Date of next Meeting:

Tuesday 1st June.