

Minutes of Annual Meeting of the Council

held on Tuesday 2nd May 2013

following the Parish Village Meeting at 7.30 pm

Present: Knapton Parish Council members as for the Village Meeting.

- 1. Apologies for Absence:** Graham Jones, PCSO Fathalla
- 2. Election of Chairman and officers of the Parish Council:** JE asked for nominations for chairman. David Bishop-Laggett was proposed by PK and seconded by MA. Vice-chairman Alan Young, proposed JE, seconded PK. Representative from the PC remained the same except PL took over from BG on allotments. DBL took the chair.
- 3. Minutes of the AGM held on May 1st 2012:** Were agreed, proposed PL seconded AY. There were no matters arising.
- 4. Budget and Audit:** The audit had been prepared and was signed by the Chairman and the RFO (Dee Holroyd). Accounts were signed by DBL and DH. The budget was circulated and showed an anticipated surplus of income over expenditure of 648. This would give a credit balance at April 2014 of 3981.
- 5. Any other business:** There being no other business the meeting closed at 7.50pm.

**Minutes of a meeting of Knapton Parish Council held on Tuesday 2nd May
2013 following the AGM**

Present: Knapton PC members as AGM.

- 1. Apologies for Absence:** As AGM.
- 2. Minutes of the meeting held on 2nd April 2013:** to be signed at the next meeting.
- 3. Matters Arising:** (i) The footpath to Mundesley. DC had e mailed Pat Spencer telling her she has the full support of the Parish Council for any input on the footpath. This would be put in letter form. (ii) Madra Lease: PL asked for a copy of the NALC recommendations for the lease. JE would forward these to DH. New bark laid in the play area and a broken piece of equipment had been replaced. (iii) Land at Mundesley: DH had received confirmation from the Land Registry that the land was not registered. PL to work with Nick Holroyd to locate the deeds. PK said information might be available on line.
- 4. Finance/Accounts to pay:** Two cheques were signed for insurance and the clerk.
- 5. Correspondence:** (i) Planning Applications had been circulated to the PC . (ii) A note on funding from NNDC would be circulated. (iii) The chairman read a letter from Mrs K Hall expressing concern on the Millennium Field proposed development. He explained that until Victory Housing had put in for planning permission there was nothing the PC could do. BG suggested any letters concerning the above be kept together to use later when planning permission was sought.
- 6. Planning Applications:** PK reported that previously one person had taken responsibility for visiting affected residents and getting their views. This had worked well and he offered to take responsibility for this again. His offer was gratefully accepted.

7. Any other business: (i) A presentation to John Kemp and Linda Risebrow was to be made by the current Fete group. JE suggested the PC make a donation to this and £50 was unanimously agreed. (ii) AY told the meeting that he had been told at a recent Bacton Gas site meeting that during the recent cold weather Bacton had supplied fifty percent of the country`s gas. (iii) The clerk produced an Energy Box, supplied by NNDC. DBL would look through the box and decide on a suitable place to keep it.

8. Date of next meeting: Tuesday 4th June.

There being no other business, the Meeting closed at 8.25pm.