

**NOTICE OF AN  
ANNUAL MEETING OF THE COUNCIL  
TO BE HELD IN KNAPTON VILLAGE HALL ON  
TUESDAY 18<sup>th</sup> MAY 2021, FOLLOWING THE PARISH MEETING**

Chairman: Peter Neatherway

**A G E N D A**

- 1. Apologies for Absence**
- 2. Approval of Minutes of the meeting held on 8<sup>th</sup> April 2021**
- 3. Election of Chairman and Vice-Chairman**
- 4. Election of Parish Council Committees**
- 5. Declaration of Interests**
- 6. Matters Arising from the Minutes**
- 7. Review and update of Parish Council Policies:**
  - Standing Orders
  - Data Protection
  - Health & Safety
  - Financial Regulations
  - Equality Regulations
  - Risk Management
  - Transparency Code
  - Code of Conduct
- 8. Financial Report**
  - Audit and Cash Book approval and signing
- 9. Potholes in Hall Lane**
- 10. Superfast Broadband project**
- 11. Any Other Business**
- 12. Date of next Meeting**