

Minutes of an Annual Meeting of the Council held by Video Link on Tuesday 5th May 2020 at 7.30pm

Present: Peter Neatherway (Chairman), Keith Lawrence, John Lawton, Pat Lee, Liz Winter, Alan Young, Dee Holroyd (Clerk).

The Chairman opened the Meeting and welcomed everyone who had joined via Microsoft Teams.

1. **Apologies for Absence:** Andrew Claydon.
2. **Welcome to new Parish Council Member:**
The Chairman welcomed Keith Lawrence, who was co-opted at the April meeting.
3. **Declarations of Interest:** None.
4. **Minutes of the Meeting held on Thursday 9th April:**
Approved for signature. Proposed PL, seconded LW.
5. **Matters Arising:**
 - (a) Update on moving beacon: PL reported that this had been moved to Steve Hammond`s barn and was awaiting wire brushing and sanding. KL volunteered. AC would be able to dig a suitable base once it could be sited.
 - (b) Update on path to Mundesley: LW had walked the path and confirmed that at the bottom end the crop was planted up to the verge and there was no room to walk. AY had cycled and thought if the bank was cut there would be room. PL to ask ALS Lawns to trim the bank.
6. **Parish Councillors Reports:**
 - (a) PL confirmed the camera on the allotments was working. Peter Gray had stepped down as chairman. Diane Manley would take over as Secretary and Treasurer. Work on the lane had not progressed as the Victory Housing Trust building programme was suspended. It was hoped they would provide machinery for this or AC might be in a position to help.
 - (b) JL reported no new calls on the Angels. So far fifty incidents of help had been requested. LW and PL were commended for the hard work they were doing. Prescriptions were now being delivered by local surgeries. LW had put The Angels on the front page of the Knapton News, shortly to be published. It was hoped that this, together with the posters, would reach

more people. It was also hoped to reach any hardship cases, the councillors to keep an eye out for any.

- (c) LW confirmed that the local footpaths were being well used.
- (d) LW reported that Anglia Water had been in touch and work on installing the sewage system would go ahead in January 2021.

7. Knapton Angels update:

PN suggested that £200 should be retained from the NALC donation to pay any fuel expenses etc. incurred by the Angels. (PL and LW confirmed they would not be making any claims). It was not known how long this situation would last. The remaining £800 could be used in case of identified local hardship. Information to go into the Knapton News. All agreed.

8. Knapton Green Sign update:

Some feedback from residents had been received. The sign, refurbished by David Jackson, would be replaced as is. A resident had asked for a dog bin to be placed on The Green as dog waste was currently going in to the litter bin, which he kindly emptied. The Council agreed. DH to source a green bin to be discretely positioned. DH had asked Circa to empty the litter bin, so far no response.

9. MADRA lease update:

PL and PN had gone through and revised the original lease. This had been shown to Mr and Mrs Quinton, who seemed content. It would now go to the solicitor and once ready, PN would show to the PC and to Nick Holroyd (retired solicitor). Hopefully it would then be signed. Efforts would be made to bring MADRA, an excellent asset, back into the village and to encourage more use by schools, once they returned. The beacon could possibly be sited at MADRA once the lease is agreed.

10. Financial Report:

- (a) The Current credit balance was £6,400 including the £1,000 donation received from NALC for the Knapton Angels.
- (b) Audit and cash book for 2019-20: had been completed and circulated and the internal audit done. DH suggested audit papers should be signed at the June meeting, when hopefully the PC could meet face to face.
- (c) Donations agreed at previous meeting: KL reported that he had made several attempts to discover where to send donations to flood relief victims, but with little response. He would continue to pursue this.

11. Correspondence:

Had been circulated.

12. Planning Applications

- (a) PF/20/0474 - Men`s Club: PC comments had been sent in. AY hoped the hedge could be retained.
- (b) PF/20/0455 - Garage Extension, Lawn Close: PC comments had been sent in.

13. Any Other Business:

- (a) PL raised the question of the bus shelter which was in a dirty and neglected state. DH confirmed maintenance and insurance are the responsibility of the PC. KL and AY volunteered to take strimmers etc to remove overgrown vegetation. Once the VHT development was completed a safe path to the bus stop would be created, avoiding the need to access via the B1145.
- (b) LW asked about lowering kerbs in School Close. This would be done by VHT when the road was taken up for gas installation.
- (c) PL confirmed that he had been told that the unused car parked in School Close was taxed.
- (d) AY raised the question of VE Day celebrations. All that could be done was to put up some bunting, but it was decided against this. The Union Jack flag would be flown. LW confirmed that Alison Glaze had written an article for the Knapton News. JL hoped celebrations could be postponed until 2021. PN would put a VE Day page on the website.
- (e) KL suggested the help line telephone number for domestic abuse should go into the Knapton News. LW would do this. Twitter and Facebook could also be used.
- (f) PN ask for suggestions for additions or alterations to the website. PN advised that Google Analytics had now been activated on the site and that he would have information on number of hits and where directed by the next meeting.
- (g) Distribution of Knapton News. Due to the current situation some distributors may be uncomfortable. PN, JL and DH volunteered.

14. Date of next Meeting: Tuesday 2nd June.

The meeting closed at 9.00pm.