

**Minutes of a Meeting of Knapton Parish Council**  
**held on Tuesday 2<sup>nd</sup> February 2021 at 7.00pm**  
**by video link**

Present: Peter Neatherway (Chairman), Pat Lee (Vice-Chairman), John Lawton, Keith Lawrence, Elizabeth Winter, Alan Young, Tracy Smith, Dee Holroyd (Clerk). Cllr Ed Maxfield NCC, Cllr Greg Hayman NNDC.

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1. Apologies for Absence: None

2. Declarations of Interest: LW item 10.

3. Cllr Greg Hayman:

Our NNDC councillor reported:

- a) No full Council meeting had been held in January this year so little to report.
- b) A new vaccination centre to open in the North Walsham Community Centre on 6<sup>th</sup> February.
- c) Draft accounts for the Budget to be set this month include a very small (about 10p a week) increase to Council Tax. Larger increases will be from NCC and Police & Crime.
- d) GH would look into ownership of the land between the Wilds Way development and the farm field, which includes the pond, that KPC will need to create a safe path through prior to establishing a path to Knapton Green, so that any necessary permission can be obtained.  
PN thank him for attending and GH left the meeting at 7.20pm.

Cllr Ed Maxfield:

Our NCC councillor had sent his report to the parish clerk, who had circulated it prior to the meeting. In addition;

- a) NCC was looking at flood management. A big problem
- b) Funding for the SAM2 machine: The clerk confirmed that NCC were forwarding the balance. PN clarified his understanding of the original funding agreement from EM's budget, EM confirmed and said that all funding from his budget had now been allocated
- c) LW asked whether progress had been made on potholes in Hall Lane. EM had spoken to Steve White and asked for clarification as to exact location
- d) PN asked whether funding might be available for the path to Knapton Green. EM to enquire  
PN thanked him for attending and EM left the meeting at 7.30

4. Minutes of the Meeting held on Tuesday 1st December:

The minutes were agreed. Proposed LW, seconded KL.

5. Matters Arising:

- a) Tree Planting: AY hoped to get a group together to plant trees this autumn on land within the parish. Trees to be provided by NNDC.

6. Parish Councillor's Reports:

- a) PL: had nothing to report.
- b) JL: the SAM2 machine had been moved and the recorded data forwarded to the police. The machine in The Street would be reversed to face traffic travelling down The Street. It was hoped the proposed Speed Watch would go ahead when training was possible.
- c) AY would report under item 16.

- d) TS: reported extensive graffiti was appearing on the bridges over the disused railway line. TS to email details to DH. DH to report to Highways.  
No more had been heard about the proposed solar light in the Knapton Green bus shelter.
- e) KL: nothing to report.
- f) LW: had attended the Anglia Water webinar. Work on installing mains drains was due to start in March. One lane of the B1145 would be closed for some of the time and The Street, would be access only from April to October. Space would be left for pedestrians using the bridge. LW would put information in the next Knapton News and PN on website. Anglia Water were shortly to send contact details in case any resident had problems with connections.

7. Finance: The clerk recorded a credit balance of £6,600.  
Of this £1,897 was received from NCC under the Parish Partnership Scheme and is allocated for the SAM2 machine, with a further £1,897 being due from EM's budget at NCC.  
First Precept payment due in April.  
PN confirmed that he and the clerk were working on a system of monthly financial reporting to provide greater openness and transparency of how council spending relates to budget.
8. Future maintenance of path from Knapton to Mundesley: Maintenance Mundesley end of path:  
The current planning application PF/20/2364 might have an effect and PN said that he understood that Mundesley PC would be reconsidering it at their next meeting at the end of Feb. It was decided to postpone any decision until March when the outcomes should be known.
9. Clearance land behind pond on Wild`s Way, property of NNDC: Had been dealt with under item 3.
10. Possible donation to Knapton PCC: The annual cost of mowing the part of the churchyard used for burials was £1,200. The burial ground was for the village. TS pointed out that the church was a very focal point where visitors to village tended to go. PN said that the PC probably had a civic duty to help with the upkeep in this instance. After discussion, a one-off donation of £300 was agreed for the current year.
11. Community Path Sign: The `Men`s Shed` would be asked to restore this sign for the cost of the materials. PC to establish whether the Path Sign in Green Lane was also the property of the PC, in which case it could be restored in the same way. A budget was agreed for £100 per sign.
12. Identifying people in need in Knapton It was agreed that this is a sensitive subject, those needing perhaps just a friendly telephone call, were probably reluctant to come forward. It was hoped residents keep a neighbourly eye out. LW would put something in the Knapton News, encouraging this. PN gave reassurance that any contact details given to the PC would be received in confidence.
13. Possible speed restriction or unsuitable for heavy vehicles, Pond Lane: PN had been in discussion with Highways who clarified that the criteria for a 30mph restriction was 400m of continuous housing on either side of the road. PN said that regrettably Pond Lane did not meet this criterion, which meant that any application to extend the 30mph speed limit would be rejected by Highways.
14. Not suitable for diverted traffic sign Pond Lane: during mains drainage works: Anglia Water vehicles would be using Pond Lane. Diverted traffic would be only residents accessing The Street or Lawn Close.

15. Planning Application PF/20/2364:

Points made prior to the meeting:

- a) Access to the site is on a bend of a busy road.
- b) Close proximity to an Area of Outstanding Natural Beauty.
- c) Danger to pedestrians crossing the B1145 to access the path.
- d) Possible extended development at a later date.

It was agreed that the PC would put in a comment to NNDC of "sharing the concerns of Highways re access onto the B1145".

16. Any Other Business: Parking in School Close: The problem had been brought to the attention of The Victory Housing Trust, who were dealing with it, and to the police.

17. Date of Next Meeting: Tuesday 2<sup>nd</sup> March.

The meeting closed at 9.20 pm.