

## Minutes of a Meeting of Knapton Parish Council held by video link on

Thursday 9<sup>th</sup> April 2020 at 7.50 pm

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**Present:** Peter Neatherway (Chairman), Pat Lee (Vice Chairman), John Lawton, Liz Winter, Alan Young, Dee Holroyd (Clerk).

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**1) Apologies for Absence:**

Andrew Claydon

**2) Appointment of new Parish Councillor:**

The vacancy had been properly advertised and it was agreed that Keith Lawrence be invited to join the Parish Council. DH would keep him informed of PC business until the next meeting, which it was hoped he would attend.

**3) Declarations of Interest:**

None

**4) Cllrs Ed Maxwell and Clive Stockton:**

Were not present.

**5) Minutes of the Meeting held on Tuesday 3<sup>rd</sup> March:**

Minutes were agreed by all and signed in proxy by the clerk. Proposed PN, seconded LW.

**6) Matters Arising:**

i) Road safety update on hold due to Covid-19.

ii) MADRA update: PN and PL had worked tirelessly to try to get a lease signed. They had revised the lease to make it as simple as possible and it was now with Mr & Mrs Quinton. The PC was left with no option but to take the land back if nothing was signed by 5<sup>th</sup> May. It would take about three weeks for the lease to be updated by a solicitor, so time was of the essence. PL had left the meeting briefly to help a neighbour and re-joined at this point.

**7) Parish Councillor`s Reports:**

i) LW reported that the far end of the path to Mundesley was believed to be narrow and difficult to walk on. The path was being well used and LW would walk it to check the situation.

ii) AY asked whether the Men`s Club sign could be retained in the new building. There is believed to be a `time capsule` box buried in the building. PL would ask Andrew Lubbock whether he knew its whereabouts.

iii) PL reported that Graham Quinton of MADRA had pointed out that the plot would be subject to noise from MADRA from time to time. The large hedge, not shown on the plan, would need to be retained. DH to investigate ownership of the hedge. Andrew Lovett might know this as well.

iv) LW raised the question of planning application in Lawn Close. It was agreed that the raised garage roof would be out of keeping with the other roofs in Lawn Close. Neighbours had objected. DH to put in objection on behalf of the PC.

v) PL confirmed that all allotments had been let and the security camera installed. The Knapton Green sign was in a poor state of repair. Michael Risebrow or David Jackson could be asked to repair it. The question of why it was on top of the bus stop was raised. Security? DH to write to David Bindley to thank him for mowing the grass on the green.

**9. Financial Report:**

The clerk reported a current credit balance of £3300. PN had applied for online banking as bank

statements were slow to arrive and it was not possible to know the current balance between statements. AY was concerned about a paper trail for all transactions. The clerk reassured him this was and would remain in place.

#### **10. Knapton Angels Report:**

Knapton Angels was up and running and £1000 funding had been received from NALC. LW suggested linking the Angels to Norfolk Volunteers. PL was concerned that some people might be embarrassed to ask for help. PN would make a notice to be approved by the PC and then to be put up in about 12 places around the village. PL suggested that the next request for help be passed on to one of the volunteers listed, or they may believe they are not needed. LW reminded volunteers to collect flowers when they delivered goods. These had proved most welcome.

#### **11. Proposed Donations:**

##### **i) Flood Relief**

A donation of £125 was agreed and allowed for in the budget. It was understood that the Fete Committee would give a similar amount.

##### **ii) Cromer Hospital**

£100 would be given immediately to Cromer Hospital. Possible additional donations may be made once the council's financial commitments for the Road Safety initiatives had been confirmed by Highways. Proposed PN, seconded AY.

#### **12. Knapton Flagpole:**

PN reported that David Bishop-Laggett would like to continue to be in charge of the flagpole. More flags were needed. AY would ask David Glaze whether he had any.

#### **13. Any Other Business:**

**i)** LW asked about the caravans parked on the MADRA ground. The PC would monitor the situation.

**ii)** The chairman thanked;

**(1)** PL for his tireless work in trying to get a lease agreed with MADRA. Something he had not wanted to take on.

**(2)** LW for her hard work in collecting and distributing goods from Country Pickings and Trunch Stores.

**(3)** Alan for his work in connection with planning applications.

**(4)** JL for all he had done in setting up the Angels telephone number and getting the help out where it was needed. Also for his help in setting up Teams for tonight's meeting.

**iii)** AY asked about the beacon. Currently it could not be moved as transport would only be available once potato planting had been completed. It should not go onto MADRA land at the moment, so it was not known where it could be sited. In the meantime, Steve Hammond would accommodate the beacon while it was renovated.

**iv)** LW proposed a Songs of Praise service when the Covid-19 shut down came to an end.

**v)** PL reminded the PC of their agreement to cut the churchyard in September. The visible part was currently being cut.

**vi)** PN invited the PC to visit the website, which was up to date and looking good.

**vii)** JL thanked PN for all his hard work in setting up the website and tonight's Teams meeting.

**viii)** PL asked whether he should lock the car park, given Government advice regarding movement and that both the VHT build site and the Village Hall were closed. It was agreed that this should be done.

#### **14. Date of Next Meeting:**

Tuesday 5<sup>th</sup> May. It was unlikely that there would be a village meeting this year due to Covid-19.

There being no other business, the meeting closed at 9.35pm.