

Minutes of a Meeting of Knapton Parish Council held on Tuesday 3rd September 2019 at 7.30pm in Knapton Village Hall

Present: Peter Neatherway (PN, Chairman), Pat Lee (PL, Vice-Chairman), David Bishop-Laggett (DBL), Andrew Claydon (AC), John Lawton (JL), Dee Holroyd (Clerk), Liz Winter (LW).

Chairman Peter Neatherway opened the meeting and welcomed those present. He especially welcomed DBL, who had been unable to attend for some time due to family illness.

- 1. Apologies for Absence:** Alan Young, Cllr Greg Hayman.
- 2. Appointment of new Parish Councillor:** Elizabeth Winter was co-opted to join the Parish Council, proposed PN, seconded JL, all agreed and duly signed co-option and acceptance forms. LW was welcomed to the meeting.
- 3. Declarations of Interest:** None
- 4. Cllr Ed Maxfield:** No report received.
- 5. Minutes of the Meeting held on 16th July** were agreed and signed by the Chairman, proposed PL, seconded AC.
- 6. Matters Arising:**
 - (i) Playground update: to follow.
 - (ii) Street lighting – NNDC had been officially informed this was not wanted.
 - (iii) Road naming – Wild`s Way had been confirmed to NNDC as the choice of the village. DH to confirm that this had been accepted by NNDC.
 - (iv) Peter Kaye – had received his parting gift and conveyed his thanks.
 - (v) Verge cutting in Hall Lane had been requested. Some cutting had been carried out.
 - (vi) MADRA had received a cheque towards electricity and water costs.
 - (vii) VAS machine – EM had agreed to help with funding and Paston PC were still keen to share. There was discussion about installing machines with cameras. No decision made. Flashing signs were believed to be a good deterrent to speeding. JL reported that six residents on the Mundesley Road would like to do a speedwatch check and had asked for the support of the Parish Council. All agreed. They would keep the PC informed.
- 7. Financial Report:** The clerk reported a credit balance of £6,381. Spending on the playground had reached £10,200, leaving approximately £1,600 available. Cheques were signed £318 (clerk & expenses 2 months), NNDC empty dog bins £432 and ALS Lawns £280.

8. Parish Councillor`s Reports:

- (i) PN reported that he was hoping to make progress with MADRA.
- (ii) JL reported he had been on a website called `Next Door` dealing with local geographical areas. He believed this would be useful to the village. He had collected 26 names and addresses at the fete. These people could now be kept informed of PC affairs by email.
- (iii) Allotments: PL reported these were all let and being tidied up. One was available and would be let to a Knapton resident. PN suggested a night monitor camera should be installed as people had been seen entering the allotments and suggested a budget of up to £100 for this. PL requested this should come out of the deposits paid over the years and not claimed. All agreed. PL ask the Millennium Field developers whether they would kindly arrange for the road to be scraped and AC had hoggin available.
- (iv) Playground update. PL reported this had mostly been installed. An inspection had been carried out and there were some low risk and one medium risk issues which were currently being addressed by ALS Lawns and Fencing. ALS had done an excellent job of moving and installing the play equipment donated as well as some repairs to existing equipment. Sadly, there had been some vandalism, carried out at night. PN, PL and AY were doing a daily check each morning. Neighbours had been made aware and the police informed. This was particularly distressing as the result could only be injury to a child. (DH to check insurance situation). PN would ask the Bacton Police to drop in from time to time on their way past. A camera was discussed but no decision made.
- (v) PL also reported that the developers of Land off School Close had begun work on the footpath to the bus stop. The developers had proved to be helpful and would inform DBL when the Village Hall Car Park was ready for use.
- (vi) DBL raised the question of hedge cutting round the land being developed. VHT were responsible for this. VHT should also be asked to lower the kerb on the left hand side of School Close, to allow for easier resident parking.

9. **PC and Village Hall Website:** The new website was approaching completion and is available for councillors to evaluate. A gallery was suggested for existing photographs and it was agreed that it should be added later. The Church and the Village Hall had their own pages. MADRA had been invited to but had declined. JL asked whether we had an email facility on the site. PN would like all PC members to have an address which would reach only them. PN and JL to discuss this. PL reported a website called Knapton Primary School, which had a lot of information.

10. Village Sign Refurbishment: Jan Ellimore had looked at the sign. DH to follow up.

11. Correspondence received: had been circulated.

12. Any Other Business: DBL asked if Highways could be contacted re replacing the 30 mph signs on the main road, now very faded. Action DH. LW asked whether the two houses at The Street end of Hall Lane could be asked to cut back their hedges. PL would ask one, DH to put a note through the door of the second.

11. Date of next Meeting: Tuesday 8th October.