

**Minutes of a Meeting of Knapton Parish Council held on Tuesday 5<sup>th</sup>  
September 2017 at 7.30 in Knapton Village Hall**

**Present:** Mary Allen, Andrew Claydon, Peter Kaye, Pat Lee, Alan Young, Dee Holroyd (Clerk).

- 1. Apologies for Absence:** none.
- 2. Co-option of two new members of the Parish Council:** two vacancies had arisen on the Parish Council and after advertising the vacancies as required, two candidates, Michelle de Vries and Peter Neatherway, had come forward. Both were co-opted to join the Parish Council. Proposed AY, seconded MA, all agreed and MdV and PN joined the other PC members.
- 3. Induction of new members of the Parish Council:** The two new members had been brought up to date with current PC issues.
- 4. Election of Chairman of the Parish Council:** PK proposed AY. AY agreed to take the position until another PC member was found. All agreed AY as Chairman (proposed PK, seconded AC) and PK as Vice Chairman (proposed AY, seconded MA).
- 5. Cllr Nick Coppack:** reported (i) Norfolk Waste Partnerships reminds residents to recycle clean, dry and un-bagged items and improve recycling to above current 45%. (ii) A draft Norfolk Strategic Framework document had been published. (iii) Residents across North Norfolk are being warned to avoid paying private companies to appeal against council tax bands. This service is free from NNDC. (iv) the Graham Allen Awards shortlist has been announced. A public vote over September 9.10 will determine the result. (v) NNDC's Greenbuild will take place at Felbrigg Hall on 9/10 September.

At 7.45 the meeting was closed to allow Angus Robertson report on a letter from Neil Davies. This referred to a letter from Nicola Turner of NNDC and dated October 2013, clearing

stating an undertaking by NNDC to register part of the land off School Close as a village green. (This would depend on whether the Victory Housing Trust planning application for developing the whole field was successful).

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This coupled with subsequent affirmation from NNDC`s January Development Committee meeting, would seem to provide a strong case for questioning NNDC again on this matter.

The meeting re-opened at 7.50pmn.

6. **Minutes of the previous meeting of 4<sup>th</sup> July 2017:** were agreed, proposed PK, seconded MA.
7. **Matters arising:** (i) Neighbourhood Watch was under way thanks to Georgina Neatherway. (ii) Path to Mundesley required a bigger machine to cut back rough grass, this would widen the path and allow cutting with the smaller machine available. DH to ask Steve Hammond whether he could do this. The PC had agreed to keep the path cut for a two year period.
8. **Finance:** The clerk reported a current credit balance of £3727. Cheque for £391.70 clerk (two months` salary plus two months office expenses plus £25 repayment for Chairman`s leaving present) was agreed and signed. The budget for the following year would be discussed at the meeting to be held at the end of October. Following the retirement of Sue Wilkins, a third member of the PC was needed to become a signatory. AC agreed to do this.
9. **Knapton Village Hall:** There were three alternatives: (i) to continue using the present village hall. This would always

belong to the church who would grant a long (50 year) lease to enable fundraising to take place. MA reported that the village hall finances were now in a healthy state. Money needs to be spent on the hall and there was concern that it would not be used enough to justify this. AY reminded the meeting that the car park may be taken back by NNDC. MdV pointed out that a few enthusiastic people could increase the use of the hall, but it was felt that (a) there were not enough people in Knapton to significantly change things and (b) there are villages with very good halls in the vicinity. MA pointed out that village hall

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events were well attended, though Alison Glaze said the coffee morning struggled.

(ii) to take a long (99 year) lease on the Men`s Club, kindly offered by Alan Cargill, but that would require significant fund raising and an initial feasibility study (about £3000). It might be possible to demolish the Men`s Club and build a pre-fabricated hall. AC may not agree to this option but AY agreed to look into costing. Again, the big question was the amount of times it would be used.

(iii) for the church to sell the village hall and to build a small meeting room on the back of the church and for future functions to be held in the church which already has a small washing up and storage area and a WC.

(iv) Madra was ruled out as a possible future venue for a village hall.

There was discussion as to whether the PC or the Village Hall Committee should be responsible for fund raising. The two should meet to discuss this. The PC, as a legal entity, can apply for funding.

MA suggested the PC make a visit to see the Men`s Club, but PL did not think this was safe. PN asked for a list of events held in the village hall, Mary Renwick Foster would have this.

**10. Madra Lease:** AY told the meeting that the old/existing lease still applied.

**11. Knapton to Mundesley Path:** Already discussed.

**12. Correspondence:** Had been circulated An e mail received from Ed Maxfield (NCC) (5/9/2017) and circulated to the PC, reported among other items, a forthcoming meeting he was to attend with the Highways officer on the maintenance of footpaths. Stinging nettles across the path were a problem in Green Lane. Action PL.

**13. Any Other Business:** (i) it had been reported to the PC that a car was being repaired in the car park. AY had dealt with this. (ii) PL reported that the second dog bin, installed at the bottom of The Street, was being used.

**14. Date of next Meeting:** Tuesday 3<sup>rd</sup> October at 7.30 pm.

The meeting closed at 8.55pm.