

Minutes of a Meeting of Knapton Parish Council held on

Tuesday 26th February 2019 in Knapton Village Hall at 7.30pm

Present: Alan Young (Chairman), Andrew Claydon, Steve Hammond, Peter Kaye, Pat Lee, Peter Neatherway, Dee Holroyd (Clerk), Peter Watlington of Victory Housing Trust, two members of the public.

Before the meeting began Peter Watlington said that the excavations, which had uncovered what were possibly old foundations, would be open on Wednesday 6th March between 10.00 and 12.00 am when PW and Faith Davies (VHT) would be on site. Notices would go in the Knapton News, on the Website and on the Notice Board. PN asked where any artifacts found would be displayed. This would depend. Anything of value would probably go to a museum. PW confirmed that Wellington Construction had won the contract to build the houses and that the Village Hall car park would be the first construction. A position for the beacon had not been decided. Work would commence on the car park by 31st March. PW left the meeting at 6.45pm.

- 1. Apologies for Absence:** none
- 2. Councillors Ed Maxfield and Nick Coppack:** were not present.
- 3. Minutes of the Meeting held on 8th January:** were agreed by all and signed by the Chairman.
- 4. Matters Arising:** (i) SH had made a note of works needed to be done in Knapton which had gone to Highways. DH to contact Steve Wright at Highways to ascertain what work they were planning for repairs in Hall Lane after damage caused by the extra traffic created during recent road closure. (ii) AY reported that an application for a grant for playground equipment had been sent to The Big Society (NNDC). Faith Davies of VHT had advised that the PC could also apply to VHT for a grant. Applications forms had been provided. (iii) DH to put up notices advertising the vacancy on the Parish Council for a new member. Notices also to LW (Knapton News) and PK (Website). In the case of an election, nominations would need to be in by 3rd April. Elections would be on 2nd May.
- 5. Finance:** The clerk reported a credit balance of £5250 after one cheque for £352 for clerk and office (two months). A spread sheet was circulated showing expenditure from March last year.

6. Land off School Close: Management of Village Hall Car Park:

An amended temporary licence drawn up by Victory Housing Trust had been signed by the PCC . There was discussion as to whether this should have been the responsibility of Knapton PC. PN proposed that the licence remain as it is until the end of the development when KPC could make a decision as to whether they should take over as the licensee. All agreed. There was concern that if a new village hall was ever built, the car park should remain with it.

7. Possible purchase of a Defibrillator: The meeting closed to allow Liz Winter to confirm that the Village Hall Committee was happy for the defibrillator to be put up on the hall. The two best positions would be either in Hall Lane or on the opposite wall to the right of the entrance.

AY would follow up the purchase and take advice from the supplier.

8. Condition of Hall Lane following recent road closure: Had been covered in item 4.

9. Correspondence received: Had been circulated. PL agreed to take the North Norfolk Open Spaces form to fill in and return.

10. Any Other Business: (i) PL had been offered some playground equipment at no cost. All agreed that this should be accepted (proposed SH, seconded PN) and professionally taken down and erected in the Knapton Playground. The cost to come out of the £4000 available for playground equipment and checked by ROSPA. It was important to ensure that all equipment was sited on land belonging to KPC and a plan should be drawn to ensure this. (ii) A withdrawal of his letter had been received from MHO (copied to Norman Lamb MP). While the feeling of the meeting was that this was not an adequate apology, it was agreed that no further action be taken.

11. Date of next Meeting: Tuesday 2nd April.