

## **Minutes of a Meeting of Knapton Parish Council held on**

**Tuesday 2<sup>nd</sup> July 2013 at 7.30pm in Knapton Village Hall**

**Present:** David Bishop-Laggett (Chairman), Alan Young (Vice-Chairman), Mary Allen, Peter Kaye, Patrick Lee.

- 1. Apologies for Absence:** Graham Jones
- 2. Minutes of the Meeting held on 4<sup>th</sup> June 2013:** were agreed, proposed AY, seconded PK, and signed by the Chairman.
- 3. Matters Arising:** DH had received a telephone call from Clare in the Environment Department of NNDC in response to her letter about a leakage into The Street outside Blind Swan Cottage. Clare said the liquid had been tested by Anglian Water and that it was just water. DBL was doubtful about this and would ask the NNDC to get the liquid tested and report to the PC. All agreed.
- 4. Finance:** The financial statement for July was circulated to the PC and the chairman gave a verbal report to the members of the public present. This showed a credit balance of £3438 after current bills were paid.
- 5. Correspondence:** The chairman was given a list of correspondence received. This was left on the table for PC members to look at. The chairman had received a leaflet from Norfolk RCC outlining a Village Agents Scheme.
- 6. Madra:** The meeting at Madra had not taken place. PL had spoken with Peter Gray, who was a trustee. They hoped to arrange a meeting shortly and to have a new lease in place by 1<sup>st</sup> October.
- 7. Any Other Business:** (i) Lorraine Shakespeare had decided not to do Home Watch any more and had returned the files. PK would leave her name on the website until someone could be found to take over. (ii) Millennium Field. Hedges and grass required cutting. It was decided to leave this until September because of nesting birds and other wildlife. (iii) PL had requested a map showing the numbers of the footpaths in the parish, this was not forthcoming. DH to ask Highways. Some

footpaths were in urgent need of cutting. DH to ask Highways if all footpaths could be cut regularly. (iv) DBL suggested asking Mundesly PC whether they would contribute to the cost of the footpath. It was decided to leave this to Pat Spencer who DH would ask for regular updates. (v) AY had come with sponge and bucket and would wash the bus shelter. (vi)PK reported all well at Pigneys. There would hopefully be a Fun Day there in September.

8. Date of the next Meeting: 27<sup>th</sup> August 2013 at 7.30pm

There being no other business, the Meeting closed at 8.00pm.