

**Minutes of a Meeting of Knapton Parish Council held on Tuesday 27<sup>th</sup> August in Knapton Village Hall at 7.30 pm**

**Present:** David Bishop-Laggett (Chairman), Mary Allen, Bea Gatfield, Peter Kaye, Patrick Lee, Dee Holroyd (Clerk) Graham Jones.

- 1. Apologies for Absence:** Alan Young
- 2. Minutes of the Previous Meeting:** held on Tuesday 2<sup>nd</sup> July 2013 were agreed and signed by the Chairman (proposed PK seconded MA).
- 3. Matters Arising:** None
- 4. Finance:** A report was circulated showing a balance of £3438 after outstanding accounts had been paid. PL explained a £20 deposit had been retained to pay for Roundup to deal with the state of the vacated allotment. Two cheques were signed and the report accepted (proposed PL, seconded PK).
- 5. Co-option:** The clerk reported there had been two declarations of interest in the vacancy from Robin Simmonds and Sue Wilkins. Mr Simmonds was not at the meeting. The Chairman read out a letter from Mrs Wilkins stating her reasons for joining the PC. All agreed and a unanimous vote was taken. The clerk to write to Mrs Wilkins to tell her she had been co-opted onto the PC.
- 6. Millennium Field:** DBL had had another meeting with Faith Davies. It was important to get over views of the village, i.e. that bungalows would be preferable to houses. An application had been received to register the field as a Village Green. The correspondence was circulated. PK pointed out that the criteria needed to do this would not be met, i.e. that it had been used as a village green for twenty years. PL asked who would fund and bear the cost (about £1000) of upkeep of a village green in the future. PL also pointed out that the village already owned a green field which was leased out. DH to write to NNDC to say the first work on creating the present field was done in 1998 and up till then the land had been farmed. Further discussion to be at the end of the meeting with the members of the public present.
- 7. Correspondence:** was circulated for discussion at the next meeting.
- 8. Neighbourhood Watch:** BG would contact Tricia Doidge to ask for a notice in the next Knapton News requesting a volunteer to become the Chief Co-ordinator.
- 9. Any Other Business:** (i) MA had been to a Griffon Area meeting and they had a very good website, which included information on Knapton Church and a family questionnaire. (ii) PL asked for the hedge surrounding the Millennium Field to be cut. DBL had received a quote for £350 (a slight increase on the previous year due to vigorous growth). He would ask for this to be delivered to the clerk.

(iii) PL reported no progress on the Madra lease as meetings with Madra had been cancelled. Currently the land leased to Madra was being properly used and mown at not cost to the PC. GJ suggested the PC ask NALC for advice as there was a danger of losing ownership of the land if the problem was unresolved over many years. DC to write to NALC. DBL reported that Madra accounting to the Charities Commission was not up to date. (iv) hedges down Hall Lane were overgrown. DC to write to the land owners concerned (Pigney`s Wood, Rivermount, Beeches Farm and Cargill Farms), to ask for these to be cut back. DBL mentioned high growth in the gardens next to the village hall. (v) Road Markings – at the junction with the Knapton road and the road from Trunch and at the North Walsham end of Hall Lane re-surfacing had been carried out but the white lines had not been re-instated. DBL to see Councillor Wymondham Northam about this.

**8. Date of next Meeting:** Tuesday 1<sup>st</sup> October.

There being no other business, the meeting closed at 8.15 pm.