

# Minutes of a Meeting of Knapton Parish Council held on Tuesday 4<sup>th</sup> July 2023 in Knapton Village Hall at 7.30 pm

**Present:** Cllr Peter Neatherway (Chair and NNDC), Jackie Hall (Vice-Chair), John Lawton, Elizabeth Winter, Dee Holroyd (Clerk), Cllr Ed Maxfield. Four Knapton residents.

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- 1. Apologies for Absence:** None
- 2. Declarations of Interest:** None
- 3. Cllr Ed Maxfield:** had sent his report. A question was asked about upgrading the permissive path to Mundesley as there were children in the village who would go to Mundesley school, and it was not possible to walk there with a pushchair. PN pointed out that the farmer who owns the land had previously refused to provide a Trod as it required a minimum term commitment, but subsequently agreed to the Permissive Path. EM would be happy to help with this project.

### **Cllr Peter Neatherway:**

- The Vattenfall public events had been delayed until autumn, dates TBA
- The NNDC District Councillor responsible for Housing has now setup a direct email with Victory Housing for District Councillors to address issues, so any complaints should be forward to PN to use this facility.
- PN is awaiting confirmation of a meeting with NNDC's Deputy Director of Planning to discuss the proposed TRO in School Close
- PN had arranged for an open meeting with Steve White of Highways on Tuesday 11<sup>th</sup> July at 6.00 in the Village Hall to discuss alterations to the junction of Hall Lane, The Street and the B1145. It was hoped many Knapton residents would come. This would be an evening strictly for Steve White, Senior Highways Engineer, to collect the views and take them to County Highways for consideration

### **4. Minutes of the Meetings held on 5<sup>th</sup> June:**

Parish Council minutes were agreed and signed by the Chair, proposed JL, seconded LW.

### **5. Matters Arising:**

- Repair or replacement of the slide. Alan Young had looked at it and a decision was yet to be made to repair or replace
- Dog bin was in place at the north end of Green Lane
- Grass cutting: PN had approached Highways who sent a map of the areas they currently cut. Highways would pay £39 per cut for five cuts. Other areas could be included, which would increase the sum paid and could cover the fuel costs to residents mowing outside their properties. This ensured a tidy village, which was desirable. At 7.55pm the meeting was closed for Cally Keohane (Knapton resident and Highways Assistance Team) to tell the meeting that anyone cutting the verge outside their house and within one metre of the road was cutting Highways land and there could be insurance implications. The meeting re-opened at 8.05pm
- The Village Sign: the post is being removed. Alan Young would make a metal plate to hold the new post and Fred Winter had kindly agreed to paint the sign. All agreed gold paint rather than leaf should be used

### **6. Parish Councillors Reports:**

LW reported that another £500 had been promised from the Gas Site, making a total of £2,000 funding for the Knapton News.

JL suggested the Sam sign should be moved to Hall Lane to ensure maximum data collected prior to the meeting on 11<sup>th</sup> July.

PN suggested that as there was no Council member to report on the allotments, and as the Council owned and held the money for the allotments, Pat Lee, who ran them most efficiently, should be asked to give either a written or spoken bi-monthly report. All agreed.

**7. Flagpole:** When Nicky Page, who had worked so hard to achieve funding for the Coronation events, put in her application she had included £250 funding for a new flagpole. There had not been time to get this before the events. DH to ask the funders whether we could still use fund money for this purpose.

**8. Financial Report: Budget comparison.** Cash Book and Bank Reconciliation had been circulated, showing a current credit balance of £5,583. Of this £1,484 was Coronation expenses. A budget comparison had been done but there was little Council expenditure to date. Bank statement and reconciliation had been sent to JL, finance monitor, and been approved.

Payments made since the last meeting;

Peter Neatherway	£17.40
ALS Lawns	£156.00
D Jackson	£20.00
D C Holroyd	£193.75
Alan Young*	£25.00
Unity Bank	£18.00

**9. Any Other Business:**

- JSH raised the question of flooding on the B1145. County Broadband had filled a drainage ditch, had been made aware and would pay for reinstatement. PN to discover who was responsible for the draining ditches. Cally Keohane confirmed that if Highways put the ditch in, they would be, otherwise it would normally be the adjacent landowner
- A question was asked re responsibility for weeds growing through paved areas. Highways would be asked to add this to their maintenance list
- The owner of the pond opposite White House Farm was probably NNDC who had sold the land beside it to the Victory Housing Trust. The pond was in need of cleaning as it currently overflowed onto the B1145 when taking excess water from the water tower. PN to ask Steve White if he knew who the owner is as there should be drainage from the pond.

**10. Date of next Meeting:**

Tuesday 5<sup>th</sup> September

The meeting closed at 8.40pm.