



**Minutes of the meeting of Knapton Parish Council held on the 7th May 2024, 6:30pm, Knapton Village Hall**

**Those present:** Jackie Hall, John Lawton and Zillah Austin

**Public:** 16 members of the Public, MOD Police, Norfolk Police and County Councillor Ed Maxfield

**1. Election of Chairman**

The council agreed to elect Cllr Hall as Chairman of Knapton Parish Council

**2. Election of Vice Chairman**

The council agreed to elect Cllr Lawton as Vice Chairman of Knapton Parish Council

**3. To receive Apologies for Absence.**

a. To consider and agree apologies for absence

None

**4. Declarations of Interest and requests for dispensations**

a. To consider and agree declarations of interest and requests for dispensations

Cllr Lawton declared an interest in item 6f and did not request a dispensation to speak or vote

**5. Minutes of previous meetings**

To agree and sign the minutes of the Ordinary Council Meeting held on the 5th March 2024

The council agreed the minutes of the meeting held on the 5th March 2024 and they were signed at the meeting

**6. Finance**

6.1. To consider and agree the bank reconciliation of accounts

The bank reconciliation of accounts was agreed and signed at the meeting

6.2. To consider and agree new notice boards

This item was deferred to a future meeting. But agreed to set up a mailing list of people who would like to be included in correspondence from the Council.

6.3. To receive the year end budget

The 2023/24 year-end figures and the 2024/25 budget figures were reviewed by the Council

6.4. To receive the internal auditors report

The internal auditors report was received

6.5. To sign the AGAR

The AGAR was agreed and signed at the meeting

6.6. To agree the dates for the Public Right to inspect

The dates for the Public Rights to inspect were agreed

6.7. To consider and agree a donation to St Peter's and St Paul's Church

This item was deferred to a later meeting as it felt that there were not enough councillors to make a decision

6.8. To consider and agree Payments and receipts

The payments and receipts were agreed

**7. Policies, Documents, Councillor Reports and Training**

7.1. To sign the updated Standing Orders with the amendments agreed at a previous meeting

The updated Standing Orders were signed at the meeting

- 7.2. To sign the GDPR Policy with the amendments agreed at a previous meeting  
The updated DGPR Policy was signed at the meeting
- 7.3. To sign the Financial Regulations with the amendments agreed at a previous meeting  
The Financial Regulations were signed at the meeting

The Council meeting was suspended in order to allow members of the public to participate

Norfolk Police reported that there had been 141 crimes reported this year for the area including Knapton and that last year there were 160 crimes reported, overall this is very low compared to other areas.

MOD Police Reported that they are being taken over by the Civil Nuclear Constabulary on the 1st April. They are still working closely with Norfolk Police to monitor crime in the area.

Cllr Maxfield gave his report, a copy of which can be found online. He also stated that his members budget was available for anything, highways related, that Knapton identified as a need.

Members of the public wished it to be noted that they were unhappy with the content of the minutes of the meeting held on the 5th March 2024 because they believe that they were given false information about the council not admitting that they had any MADRA documents. The public would also like it noted that they were unhappy with derogatory name calling of the residents of School Close.

A member of the public raised concern about the decision to defer the request for a Grant to St Peter's and St Paul's Church as they were struggling to be able to pay for maintenance of the Church Yard. They said that even manpower to help maintain the area would be of great help. The Clerk said that she was meeting with Restorative Justice and would see if she could get them to help out.

The Council meeting restarted

8. **To report any other business**

***Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council***

Cllr Lawton gave his apologies for his inappropriate behaviour at the last meeting

9. **Correspondence**

**To consider any correspondence and agree responses thereto**

The Council had received their copy of the Kings Portrait and Council agreed to permanently loan this to the Village Hall where it could be seen by the residents

10. **Date of Next Meeting**

**To confirm that the date of the next meeting of the Parish Council will be on 1st July 2024, 7:30pm, Knapton Village Hall**