



Minutes of the meeting of Knapton Parish Council held on the 7th November 2023, 7pm, Knapton Village Hall

Councillors present: Peter Neatherway (Chairman), Jackie Hall, John Lawton, Liz Winter and Zillah Austin

Parish Clerk: Denise Revell

Members of the Public: Three

1. Apologies for Absence

None

2. Declarations of Interest and requests for dispensations

None

3. Minutes of previous meeting

To agree and sign the minutes of the Ordinary Council Meeting held on the **3rd October 2023**
The minutes of the meeting of Knapton Parish Council held on the 3rd October 2023 were amended, agreed and signed at the meeting

4. County Councillor Report

Cllr Maxfield sent his apologies and County Councillor report.

5. District Councillor Report

There were to be changes to the way council tax benefits were to be paid in the future. There were also changes being made into protecting parts of the coastline in North Norfolk, details will be distributed as soon as they were available. The public meeting held at North Walsham with Duncan Baker MP, Highways, Police Commissioner and local councils was very well attended and the majority of comments made were to do with speeding, budgets and loss of police officers have had an impact on being able to target issues identified.

6. Matters arising from previous meetings

To report on progress on items from previous meetings. No decisions may be taken

- a) Flagpole: The flagpole has been erected
- b) Details of new councillor sent to North Norfolk District Council
- c) Re-modelling of the Junction: Works are scheduled to start on the 27th November 2023.
- d) Village Sign: The body of the sign has now been completed it will be installed when the post has arrived. Agreement is needed with consultation with the parishioners regarding the date that will be put on the sign.

7. Planning Applications received

None.

8. Finance

- a) To consider and agree the bank reconciliation of accounts.
Agreed.
- b) To consider and agree the budget and setting the precept
The budget figures were discussed and amendments were made to the document that was presented to the council. This matter will be discussed at the next meeting.

- c) To consider and agree purchasing a new slide for the playground
No decision was made, this item will be discussed at a future meeting after the playground inspection has been carried out. A working group has been set up to investigate funding for replacement play equipment.
- d) To consider and agree purchasing new notice boards for the Green and the Grove
Council considered the quotes received. Other options would be investigated.
- e) To consider and agree new signage for the MADRA Play Area
Council agreed to purchase new signs for the play area. They would say that the play area was only to be used from 8am to 8pm, daylight hours.
- f) To consider and agree Payments and receipts.
All payments and receipts were agreed by council.

Payments

D Revell	Salary	£260.00
One stop Promotions	Flag Pole	£184.80
P Neatherway	Flags	£ 15.15

Receipts

NNDC	Clothing Bank	£ 10.30
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9. Policies, Documents, Councillor Reports and Training

- a) To consider and agree setting up a working group to improve the appearance of the village.
Council deferred the decision on this item.
- b) To consider and agree adopting the General Power of Competence.
Council agreed to adopt the General Power of Competence.

10. Events

To consider and agree events planned for the village.

Council discussed the possibility of holding events for the village but decided that the Village Hall committee and the Village Fete committee were better placed to provide events for the village.

11. To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

- a) Changes to the way postal votes for elections was discussed, council agreed to publicise any changes as and when they occur and support residents in accessing these changes.
- b) The Village news was ready to be distributed but will wait until the calendars have been produced and they will be delivered together

12. Correspondence

To consider any correspondence and agree responses thereto.

None.

13. Date of Next Meeting

To confirm that the date of the next meeting of Knapton Parish Council will be held on the 12th December 2023, 7:30pm at the village hall. Please note that this is a week later than previously advertised.

Meeting Closed: 20:55