



**Minutes of the meeting of Knapton Parish Council held on the 2nd July 2024, 7:30pm,
Knapton Village Hall**

Those present: Jackie Hall, John Lawton and Zillah Austin

Public: 14 members of the Public

1. **To receive Apologies for Absence.**
a. To consider and agree apologies for absence
None
2. **Declarations of Interest and requests for dispensations**
a. To consider and agree declarations of interest and requests for dispensations
Cllr Austin declared a non pecuniary interest in item 5c and wished not to be included in any vote on any future plans for the land
3. **Minutes of previous meetings**
a. To agree and sign the minutes of the Ordinary Council Meeting held on the **7th May 2024**
Council agreed the minutes of the meeting held on the 7th May 2024 and they were signed at the meeting
4. **Finance**
a. To consider and agree the bank reconciliation of accounts
Council agreed the bank reconciliation of accounts
b. To receive the budget update
The Budget update was received by Council
c. To consider and agree how to move forward with the Old School Playing Field Land
Council agreed to try and get the copy of the conveyance they hold certified by a Solicitor
d. To consider and agree ordering fencing for the pond
Council agreed to order the stock fencing for the pond area
e. To consider and agree Payments and receipts
Council agreed the following payments and receipts

PAYMENTS			
Date	Payable to	Description	Amount
30.05.2024	D Revell	Salary and Expenses	£585.06
03.07.2024	ALS	Cutting Footpaths	£360.00
31.05.2024	NALC	Subscription	£118.74
03.07.2024	Knapton Village Hall	Balance Defib Fees	£20.45
03.0.2024	HMRC	Tax and National Insurance	£1.60
03.07.2024	NPTS	Training FOI Course - Clerk	£48.00
03.07.2024	Green Tech	Pond Fencing	£370.68
RECEIPTS			

5. **Policies, Documents, Councillor Reports and Training**
a. To consider and agree Council's Code of Conduct policy
Council agreed to defer this item to a future meeting
b. To consider and agree Council's Freedom of Information Policy
Council agreed the Freedom of Information Policy
6. **To report any other business**

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

Members of the public asked for an update on the SAM 2 sign, Cllr Lawton was collecting the laptop this week and would arrange for the updated data to be passed to the relevant departments and move the SAM 2 sign

7. Correspondence

To consider any correspondence and agree responses thereto

Email received from the History Group requesting they move all of the history information to a new dedicated History Website. Council agreed to this request

Playground inspection report, council agreed to pay for the emergency repairs and would consider further repairs at a later date

8. Date of Next Meeting

To confirm that the date of the next meeting of the Parish Council will be on 3rd September 2024, 7:30pm, Knapton Village Hall