KNAPTON PARISH COUNCIL

TRAIL CAMERA POLICY – ALLOTMENTS

Policy status: Draft for Council approval
Responsible authority: Knapton Parish Council
Policy owner: Parish Clerk / Proper Officer
Location: Knapton Parish Council Allotments
Review date: Annually, or sooner if required
Approved by Council on: [Date to be inserted]
Minute reference: [To be inserted]

1. Purpose of the Policy

Knapton Parish Council (the Council) operates a trail camera at the parish allotments to help protect Council property, deter and investigate incidents of theft, vandalism, trespass or damage, and improve the security of the allotment site.

The camera is intended to support the security of the allotments and assist in investigating incidents where necessary.

The camera must not be used for general surveillance of allotment holders, monitoring their gardening activities, resolving personal disputes or any purpose unrelated to the stated security objectives.

2. Scope

This policy applies to the trail camera installed at the Council's allotments and to any photographs, video footage or associated information collected by it.

It applies to all Councillors, the Parish Clerk and any other person authorised by the Council to access or manage the camera or its recordings.

The policy will remain in force for as long as the Council operates the trail camera.

3. Legal Framework

The Council will operate the trail camera in accordance with applicable legislation and guidance, including:

- UK General Data Protection Regulation (UK GDPR).
- Data Protection Act 2018, as amended.

- Relevant guidance issued by the Information Commissioner's Office (ICO).

Where the camera captures identifiable individuals, the Council will ensure that the collection and use of those images is lawful, fair, transparent, necessary and proportionate.

4. Responsibilities

Knapton Parish Council

The Council is responsible for approving this policy, determining the purpose and operation of the camera, reviewing its effectiveness and ensuring that its continued use remains justified.

Parish Clerk / Proper Officer

The Clerk will administer the policy on behalf of the Council, manage authorised access to photographs and footage, maintain appropriate records, respond to enquiries and data protection requests, and report significant issues to the Council.

Authorised persons

Only persons expressly authorised by the Council may access images or recordings. They must use the information only for the purposes set out in this policy and maintain its confidentiality and security.

Patrick Lee is authorised to access images and recordings on behalf of the council.

5. Camera Positioning and Operation

The trail camera must be positioned to capture only the areas reasonably necessary to protect the allotments and Council property.

Where reasonably practicable, it must not capture neighbouring gardens, homes, private areas or unrelated public spaces. Its field of view should be adjusted to minimise unnecessary recording of individuals.

Audio recording or any additional intrusive functions must not be enabled unless separately assessed, lawfully justified and expressly approved by the Council.

The camera must not be deliberately positioned to monitor individual allotment plots or the routine activities of allotment holders.

6. Privacy and Signage

The Council will display clear and visible signs informing allotment holders and visitors that a trail camera is in operation. Where practicable, signs should be positioned so that people are made aware of the camera before entering its field of view.

The signs and associated privacy information will identify Knapton Parish Council as the organisation responsible for the camera, explain its security purpose and provide contact details for enquiries.

Allotment holders will be informed of the camera's purpose and operation.

The Council will document its lawful basis for processing personal data and assess whether a Data Protection Impact Assessment (DPIA) is required.

7. Access to and Use of Images

Photographs and footage may only be reviewed where reasonably necessary for a legitimate security purpose, including:

- Investigating a reported theft, attempted theft or break-in.
- Investigating vandalism or damage to Council property.
- Investigating a specific security incident or credible complaint relating to the allotments.
- Responding to a lawful request from the police or another competent authority.
- Responding to a valid data protection request, where required by law.

Access must be restricted to the Clerk and any other person specifically authorised by the Council.

Images must not be viewed out of curiosity, used to monitor allotment holders routinely or used to investigate unrelated personal matters.

Where practicable, a record will be kept of the date, reason and person responsible for each occasion on which images are accessed or disclosed.

8. Storage and Retention

Photographs and footage must be stored securely, with access protected by appropriate security measures.

The Council will retain images only for as long as reasonably necessary for the security purpose. Unless a different period is justified and documented, recordings should be deleted or overwritten after **30 days**, where the camera's capabilities permit.

Where an image or recording is required for a specific incident or an ongoing police investigation, the relevant material may be retained for as long as necessary to deal with that matter. The reason for extending retention must be recorded, and the material securely deleted when no longer required.

Images must not be retained indefinitely or copied to personal devices or accounts without proper authorisation and a lawful reason.

9. Disclosure of Images

Images may be disclosed to the police or another competent authority where there is a lawful basis for doing so.

Requests from allotment holders, residents, Councillors or other individuals to view or obtain images must be referred to the Clerk.

Individuals may have a right to request access to personal data showing them. Each request will be assessed individually, taking account of the rights and privacy of other people appearing in the images. Where necessary, third-party images will be obscured or other appropriate measures taken.

Images must not be circulated among allotment holders, shared on social media or published publicly.

10. Complaints and Data Protection Requests

Any complaint about the trail camera, its positioning, operation or use should be submitted to the Parish Clerk.

The Clerk will investigate the complaint, record the outcome and refer significant matters to the Council as appropriate.

Requests for access to personal data, including photographs and footage, will be handled in accordance with applicable data protection legislation and statutory deadlines.

Individuals may also contact the Information Commissioner's Office if they remain concerned about the Council's handling of their personal information.

11. Security Breaches

Any suspected loss, unauthorised access, disclosure or other security breach involving images or recordings must be reported to the Clerk promptly.

The Clerk will assess the incident, take appropriate steps to contain it, document the circumstances and determine whether notification to affected individuals or the ICO is legally required.

12. Monitoring and Review

The Council will periodically review the operation of the trail camera to ensure that its use remains necessary, proportionate and effective in protecting the allotments.

The review will consider:

- Whether the camera continues to serve a legitimate security purpose.
- Whether images have been useful in identifying or investigating incidents.
- Whether privacy concerns or complaints have arisen.
- Whether the camera's positioning and settings remain appropriate.
- The costs, practical operation and maintenance of the camera.
- Whether changes to the system or its use are required.

Any significant change in the camera's purpose, positioning or operation must be considered and approved by the Council, with appropriate data protection assessment where necessary.

13. Policy Review

This policy will be reviewed annually, or sooner if required due to changes in the camera's operation, applicable legislation, ICO guidance or circumstances affecting the allotments.

The Council will retain the approved policy and any relevant review records.

Adopted by Knapton Parish Council: _____

Date: _____

Minute reference: _____

Knapton Parish Council

Working for a better tomorrow

Minutes of the meeting of Knapton Parish Council held on the 1st September 2026, 7:30pm, Knapton Village Hall

Present: Susan Bullock, Duncan Cargill, Bianca Cini, John Lawton (Chairman), Keith Lawrence and Julie Myhill

1. **To receive Apologies for Absence.**
   a.To consider and agree any apologies for absence received
   Cllr A Cargill sent his apologies
2. **Declarations of Interest and requests for dispensations**
   a. To consider and agree declarations of interest and requests for dispensations
   None received
3. **Minutes of previous meetings**
   a. To agree and sign the minutes of the Ordinary Council Meeting held on the 7th July 2026
   The minutes of the meeting of 7th July 2026 were agreed and signed. Cllr Lawrence stated that he did not consider them to be a true reflection of items discussed.
4. **Matters arising from previous meetings**
   To report on progress on items from previous meetings. No decisions may be taken
   a. The Old School Playing Field - Application filed with the Land Registry - Response due by February 2026 - still no further information available regarding this matter
   b. Pond - Dredging work carried out July 2026
   c. Playground Inspection - 1 piece of equipment has been removed - Remaining slide and wooden structure still to be removed from the second piece of equipment. There is only one piece of equipment, the large climbing frame, remaining.
   d. Trees behind Wilds Way - Awaiting works to be carried out
   e. Grit Bin Car Park - ongoing
5. **Public Participation time**
   The meeting will be adjourned for a period of 15 minutes to allow Members of the public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.
   Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.
   a. District Councillors Report
   Cllr P Neatherway reported that it was quiet at NNDC but they would like as many people as possible to complete the Connectivity Survey that has recently been advertised, as much information as possible is needed so an understanding of what people can and cannot do with their mobile phones. In some areas there is no coverage at all and not even 999 calls can be made. All of the existing data appears to contradict itself. Cllr Neatherway spoke about the sink hole that had recently opened up and has contacted Highways to get proper road diversions in place
   b. County Councillors Report
   Cllr Mal Gray also spoke about the mobile phone survey, and introduced Cllr Lucy Shires, Deputy Leader of NNDC. A brief update on Devolution was delivered, but although preparations are being undertaken, there was nothing else to report at the present time
   c. Civil Nuclear Constabulary/Police Report
   Apologies were received from the CNC, who had nothing to report

A parishioner reported that Sainsbury's and Tesco delivery vans, when following sat-nav are being directed down the Loke by the Village Hall. This is a no through road and has a bollard half way down to stop traffic. Cllr Gray will look into this matter.
The council received a report from a parishioner regarding speeding motorbikes along Hall Lane and the Mundesley Road, they were asked to send the details into the clerk who would see if it was possible for the Police to carry out patrols.
The Playing field opened in 1953, it was used as the school playing field until the school closed in 1982. The Local Authority paid for the maintenance of the area whilst it was being used by the school. The first Madra lease was issued in 1985, the second in 2020
A parishioner stated that Anglian Water used to be responsible for the pond as it was used to discharge the water tower.

6. Finance

a. To consider and agree the bank reconciliation of accounts

b. To receive the Budget update and consider any additional items that need to be Added

- Grass Cutting Quotes
  No further quotes had been received. The present quotes received were between £2000 and £3600, councillors were given a summary of quotes received
  A parishioner asked why the council were considering paying to have the grass cut when MADRA currently do it at no cost to the parish. It was explained that the MADRA lease would come to an end in May 2027
- External Auditor Fees
  As the council has been successful in obtaining grants for new play equipment, it takes them over the £25000 threshold and an external audit will need to be budgeted for, this would be in the region of £200
- Election Costs
  Parish Council elections will be taking place in 2027, the council needs to budget for this, should there be more candidates than available spaces then there will need to be a contested election, the cost for this would be between £1000-£2000. An uncontested election would be a lot less

c. To consider and agree Payments and receipts

Section 101(1)(a) of the Local Government Act 1972 permits the Council to delegate financial authority to the Clerk. In accordance with the Council's **Financial Regulations**, the Clerk may also authorise urgent or routine payments between Council meetings, with details of such payments subsequently reported to the Council for noting and approval.
The following payments and receipts were agreed by the Council

PAYMENTS AND RECEIPTS			
Date	**Payable to**	**Description**	**Amount**
03.09.2026	Knapton Village Hall	Hall Hire	£24.90
03.09.2026	Knapton Village Hall	Hall Hire	£12.00
03.09.2026	LCN	Domain Fees	£46.79
03.09.2026	C B Arnold Ltd	Pond Clearance	£756.00
03.07.2026	D Revell	Salary	£372.25
30.08.2026	D Revell	Salary	£372.25
03.09.2026	D Revell	Back Pay	£243.10
RECEIPTS			
05.08.2026	National Lottery	Grant Play Equipment	£20,000.00

Huge thanks were given by the Council to Cllr Cini for applying for and obtaining grants for the upgrade of the play area

d. NNDC invoice - bin emptying - to consider any further actions regarding the incorrect

Invoice

The invoice was discussed by council and although this has been chased by the clerk, the issue still exists. Cllr Lucy Shires offered to look into the matter on behalf of the council.

7. Policies, Governance Documents and Councillor Training

a. To consider and agree the Council's Standing Orders

This item was deferred to the next meeting

b. To consider and agree the Council's Financial Regulations

The Council agreed to adopt the Financial Regulations

c. To consider and agree the Council's Code of Conduct Policy

The Council agreed to adopt the Code of Conduct Policy

d. To consider and agree the Council's GDPR Policy

The Council agreed to adopt the GDPR Policy

Cllr Lawrence would like, in future, to know where policies originate from, he abstained from voting on the policies discussed at the meeting as he had not read them

e. To consider and agree Councillor Training

The council agreed to undertake Councillor Training with NPTS, dates to be agreed

f. Update on Councillor profiles

Councillors were reminded about submitting their councillor profiles to the clerk.

Cllr Lawrence asked if this was compulsory, and it was explained that it was voluntary

g. To consider and agree new Council Letter/Document Heading

Three options were considered, the council narrowed the selection down to two designs

h. To consider and agree any actions regarding articles published in the Village News on behalf of the Council

In future the council agreed that the Chairman's report must only be factual and contain no opinion

i. To consider and agree Council Member Responsibilities

Council member responsibilities were agreed and the completed form would be circulated to councillors and put on the website

8. Parish Council Matters

8.1 Allotments – Management, Maintenance and Matters Arising

a. To receive update on Allotment site inspection

The allotment inspection had been carried out but on this occasion no council member was present. The Councillor responsible for Allotments would be in touch with the allotment society soon.

b. To consider and agree actions regarding Pest Control at the allotments

Allotment holders had taken this into their own hands as they did not want to keep asking the Parish Council for money to deal with the problem. They reported that they believe that this is now under control

c. To consider and agree Allotment fees

The council agreed not to raise the allotment fees as charges were in line with other parishes,

8.2 Play Area and Parish Land

To receive any updates

a. To consider relocation of the Play Area

This will be agreed after the questionnaire has been circulated

b. To consider and agree actions regarding the Questionnaire

The council agreed that Cllr Bullock and Cllr Cini would circulate the playground questionnaires and collate the information received

c. To agree any actions regarding installation of new equipment

This will be agreed after the questionnaire information had been collated

d. To agree maintenance of the Parish Land

This item was discussed briefly during discussion of the budget.

Several parishioners raised concerns that removing MADRA from cutting the grass and using the area would cost the parishioners money by a possible raise in the precept

8.3 Pond

a. To receive any updates regarding the Pond Area

The pond area has been dredged. This was carried out by a contractor in conjunction with permission from appropriate authorities

8.4 Woodland Area

a. To receive any updates regarding Woodland Area

Woodland inspection carried out, no action was required

8.5 MADRA

a. To receive any updates regarding MADRA

b. To agree a way forward regarding MADRA

Items pertaining to MADRA were deferred to the next meeting

8.6 Other Matters

a. Footpath Audit

A footpath audit will be carried out by Cllr Bullock and Cllr Cini

9. Planning

To consider and agree any planning applications received

None received

10. Events

a. To consider and agree any actions regarding this years Christmas trees

The council agreed to purchase two Christmas trees from the same supplier as last year - the Clerk will order these and liaise with other organisations regarding lighting, decorating the trees and the provision of a qualified electrician

11. Matters for Future Agendas

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

12. Correspondence

To consider any correspondence and agree responses thereto

a. Email from Trunch Parish Council regarding their Draft Neighbourhood Plan

The council agreed to submit no comment regarding this matter

b. Email regarding possible creation of Hope Garden in Knapton

The council agreed to the provision of space for a Hope Garden, location to be agreed

c. Email from Parishioner regarding Old School Playing Field and MADRA

Cllr Bullock and Cllr Cini would meet with the parishioner to discuss concerns

d. Email from Parishioner regarding Council processes

Response to this email to be deferred until after councillor training

e. Email regarding dogs on the Playing Field

The council agreed to purchase “No Dogs” signs which will be installed at the entrances to the Parish Land

f. Letter regarding the Land Registry Application

Noted

g. Letter from Parishioner regarding the July Minutes

Noted

13. Exclusion of Press and Public

Under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

a. To consider and agree response to Hansells Solicitors

The council resolved to take no further action regarding the complaint raised to Hansells regarding the preparation of the 2020 lease.

b. To consider and agree actions regarding the First Registration of the Old School Playing Field

The council agreed to chase the Land Registry for an update

14. <u>Date of Next Meeting</u>

To confirm that the date of the next meeting will be on 3rd November 7:30pm, Knapton Village Hall

Meeting Closed: 22:00pm

The Parish Clerk: Meadowcroft, Cromer Road, Mundesley, Norfolk, NR11 8DB
Telephone: 07900957888. Email: parishclerk@knaptonvillage.org
Website: www.knaptonvillage.org

Knapton Parish Council

Working for a better tomorrow

27th October 2026

Dear Sir/Madam

You are hereby summoned to attend the **Parish Council Meeting** of Knapton Parish Council to be held at the **Knapton Village Hall** on **3rd November 2026**, **7:30 pm** to transact the business listed on the agenda below.

Yours faithfully,

Denise Revell

AGENDA

Every meeting of the Council is open to the public except where the council resolves to exclude the public from all or part of the meeting on the grounds that publicity would be prejudicial to the public interest by the confidential nature of the business.
Members of the public have no right to speak at a parish council meeting unless the council authorises this. *Public Bodies (Admissions to meetings act 1960).* *Should a member of the public wish to ask a question, highlight an issue, or comment on anything on the agenda please contact the clerk so appropriate time can be allocated for you to speak*

1. **To receive Apologies for Absence.**
   a. To consider and agree any apologies for absence received
2. **Declarations of Interest and requests for dispensations**
   a. To consider and agree declarations of interest and requests for dispensations
3. **Minutes of previous meetings**
   a. To agree and sign the minutes of the Ordinary Council Meeting held on the 1st September 2026
4. **Matters arising from previous meetings**
   To report on progress on items from previous meetings. No decisions may be taken
   a. The Old School Playing Field - Application filed with the Land Registry - Response due by February 2026 - still no further information available regarding this matter
   b. Playground Inspection - 1 piece of equipment has been removed - Remaining slide and wooden structure still to be removed from the second piece of equipment. Once this work has been carried out there will only one piece of equipment, the large climbing frame, remaining.
   c. Trees behind Wilds Way - Awaiting works to be carried out
   d. Grit Bin Car Park - ongoing

e. Hope Garden Plans

f. No dogs allowed and No Climbing Trees signs have been installed at the entrances to the Parish Land. Thank you to Cllr Bullock for arranging the installation

g. Bin locations - awaiting NNDC to provide the information

5. Public Participation time

The meeting will be adjourned for a period of 15 minutes to allow Members of the public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

a. District Councillors Report

b. County Councillors Report

c. Civil Nuclear Constabulary/Police Report

6. Finance

a. To consider and agree the bank reconciliation of accounts

b. To receive the Budget update and consider any additional items that need to be Added. To arrange a date if needed to discuss the budget proposals.

- Grass Cutting Quotes
- External Auditor Fees
- Election Costs

c. To consider and agree Payments and receipts

Section 101(1)(a) of the Local Government Act 1972 permits the Council to delegate financial authority to the Clerk. In accordance with the Council's **Financial Regulations**, the Clerk may also authorise urgent or routine payments between Council meetings, with details of such payments subsequently reported to the Council for noting and approval.

d. NNDC invoice - bin emptying - to consider any further actions regarding the incorrect invoice - Awaiting Credit note for the difference in the overcharged amount.

e. To consider and agree appointment of the Internal Auditor

f. To consider and agree actions regarding the tree works, Wilds Way

7. Policies, Governance Documents and Councillor Training

a. To consider and agree the Council's Standing Orders

b. To consider and agree the date for Councillor Training

c. Update on Councillor profiles

d. To consider and agree new Council letter/document heading

8. Parish Council Matters

8.1 Allotments – Management, Maintenance and Matters Arising

a. To receive update on allotment site inspection

b. To consider and agree the Allotment CCTV policy

8.2 Play Area and Parish Land

To receive any updates

a. To receive update from the Questionnaire and agree to location of new playground equipment

b. To agree maintenance of the Parish Land

8.3 Pond

a. To receive any updates regarding the pond area

b. To consider ongoing responsibility for the pond area

8.4 Woodland Area

a. To receive any updates regarding Woodland Area

8.5 MADRA

a. To agree a way forward regarding MADRA

8.6 SAM2 Data

a. To receive SAM2 data and agree on processes for reporting it to the relevant authorities

8.6 Other Matters

a. Footpath Audit - to receive any updates

9. Planning

To consider and agree any planning applications received

None received

10. Events

a. To receive updates on this year's Christmas trees

11. Matters for Future Agendas

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

12. Correspondence

To consider any correspondence and agree responses thereto

a. Email from Parishioner regarding Council processes

b. Email from Parishioner about redaction of their details from meetings in 2023, and to agree if old minutes published on the website need to be redacted and republished

13. Date of Next Meeting

To confirm that the date of the next meeting will be on 5th January 2027 7:30 pm, Knapton Village Hall

Budget for Knapton Parish Council

The purpose of this document is to inform Council of the currenct financial status of Council. To help Council form the budget for this year and assist in calculating the precept for next year

Agreed by Full Council :

Glossary of Terms

Financial Year: The financial year runs from 1st April to 31st March of the following year

Precept: The Parish Council raises money by a charge on residents. This is the precept and forms part of the residents Council Tax bill. This is calculated by Councils total income minus total expenditure. Should there be a shortfall in this figure then this is the amount the Council will request from NNDC for the precept. The short fall is the amount of money Council needs in order to perform its duties. Unlike other payments from Government this is not capped.

Anticipated Working Balance Calculation

		Amounts to date	Estimated year end balances
Balance at 1st April 2026 - Bank balance BFWD		**£6,264.03**	**£6,264.03**
Receipts for 2026/2027		£33,133.30	£33,133.30
Payments for 2026/2027		£3,779.80	£10,324.00
Interim Balance		**£35,617.53**	**£29,073.33**
LESS Reserves (Anything already held in reserves)		£27,550.98	£27,550.98
Anticipated balance 31st March 2027		**£8,066.55**	**£1,522.35**
			Precept Calculation:
Anticipated balance 1st April 2027			**£1,522.35**
ADD budgeted Receipts for 2027/2028 (not including the precept)			£0.00
MINUS budgeted Payments for 2027/2028			£11,166.00
Interim Balance			**-£9,643.65**
MINUS Ear Marked Reserves to be added 2027/2028			£2,850.00
Anticipated balance before precept			**-£12,493.65**
Anticipated Precept for 2027/2028			£14,626.95
Anticiapted balance 31st March 2028 (General Reserves)			**£2,133.30**

Receipts

		Actual to date	Budget 2026/2027		Difference To date	2027/28 Budget
	Precept	£12,000.00	£0.00		-£12,000.00	£0.00
	Recycling Credits	£0.00	£0.00		£0.00	£0.00
	Other income	£0.00	£0.00		£0.00	£0.00
	Interest	£133.30	£0.00		-£133.30	£0.00
	Grants	£21,000.00	£0.00		-£21,000.00	£0.00
	Allotments	£0.00	£0.00	-£185.00	-£185.00	£0.00
£0.00	Total Income	**£33,133.30**	**£0.00**		**-£33,318.30**	**£0.00**

Payments

		Actual to date	Budget 2026/2027		Difference to Date	2027/28 Budget	
	Employment Costs	£2,375.00	£4,500.00		£2,125.00	£4,800.00	3% Pay increa
	Administration including WFH	£120.00	£260.00		£140.00	£260.00	
	Website	£191.94	£300.00		£108.06	£300.00	
	Training	£0.00	£350.00		£350.00	£500.00	
	Subscriptions - ICO NALC	£191.00	£350.00		£159.00	£350.00	
	Audit	£25.00	£200.00		£175.00	£250.00	External Audi
	Bank Charges	£42.00	£84.00		£42.00	£96.00	
	Hall Hire	£50.25	£130.00		£79.75	£160.00	
	Insurance	£303.00	£450.00		£147.00	£450.00	
	Recycling	£0.00	£0.00		£0.00	£0.00	
	Village	-£710.00	£100.00		£810.00	£100.00	
	Waste Bins - Cost of Emptying	£0.00	£1,700.00		£1,700.00	£2,000.00	
	Events including christmas trees	£0.00	£300.00		£300.00	£300.00	
	Grants/Donations	£650.00	£600.00		-£50.00	£600.00	

	Grass Cutting - Permissive Paths		£264.00	£1,000.00		736.00	£1,000.00
	Allotments		£0.00	£0.00		£0.00	
	Vat Refund		-£478.39				£0.00
	Maintenance Parish Land (Playing Field)		£0.00				£3,000.00
£0.00		Total Receipts	**£3,023.80**	**£10,324.00**		**10,324.00**	**£11,166.00**
Ear Marked Reserves for Community Projects							
Ear Marked Funds			**Prior to 2025**	**2025/2026**	**2026/2027**	**Money Spent from Reserves**	**Current Balance Held in General Reserves**	
Events								
Coronation Grant, money can be used for the village			£907.48			-£150.00	£757.48	
Hall Lane			£1,500.00				£1,500.00	
Allotments			£760.50		-£217.00		£543.50	500.00
Parish Plan					£100.00		£100.00	100.00
Clerk Sick pay to cover Locum				£100.00	£200.00		£300.00	200.00
Chairmans Expenses				£50.00			£50.00	50.00
Elections			£100.00	£100.00	£400.00		£600.00	600.00
Playground Upgrade and Repairs				£1,000.00	£1,000.00		£2,000.00	1000.00
Playground Grant for new equipment						£21,000.00	£21,000.00	
Waste Bins - replacing dog bins with general waste bins				£200.00			£200.00	200.00
Village Defib					£500.00		£500.00	200.00
Total			**£3,167.98**	**£1,450.00**	£1,983.00	£20,850.00	£27,550.98	2850.00
		TOTAL HELD IN EARMARKED RESERVES					**£27,550.98**	

Band D equivalent. Last years tax base was £162.60 precept £10000 (Precept divided by the tax base gives the amount per householder per year) £61.50 (£5.13 per month). This years tax base is 166.50 so if the precept is £12000 the householder contribution will be £(£6.27 per month) which is an increase of 8p per month. if t he precept is £11000 the householder contribution is £69.01, (£5.75 per month) which is an increase of £1.64 per month per householder compared with last year

General Reserves should be 50% of expected expenditure so can be upto £5,000 to cover payments if the precept payment is delayed. JPAG (Joint Panel on Accountability and Practitions' Guide)

The reserves need to be built up over the next 5 years so that there is sufficient in the account to adhere to the JPAG regulations

For Project:	Knapton Parish Council Oct 2026		
Project Notes:			
Location/Name:	Incoming		
Report Generated:	19/10/2026	13:04:58	
Speed Intervals	5 MPH		
Time Intervals	Instant		
Traffic Report From	01/09/2026	15:00:00	through
85th Percentile Speed	40 MPH		
85th Percentile Vehicles	43706		
Max Speed	80 MPH	on	03/09/2026
Total Vehicles	51419		
AADT:	1351		

Volumes - weekly counts

	Time	5 Day	7 Day
Average Daily		1359	1314
AM Peak	11:00	112	113
PM Peak	15:00	121	112

Speed

Speed Limit:	35		
85th Percentile Speed:	40		
50th Percentile Speed:	32.3		
10 MPH Pace Interval:	25.0 MPH	to	35.0 MPH
Average Speed:	32.88		

	Monday	Tuesday	Wednesday
Count over limit	2469	2475	2734
% over limit	35.5	34.5	34.0
Avg Speeder	40.5	40.5	40.5
Avg Speed	17.0	17.4	17.1

Day/Time Ending	85th pctl (MPH)	85th pctl cnts	Total Cnts	M
01/09/2026 16:00:00	43.0	30	35	5
01/09/2026 17:00:00	41.4	102	120	5
01/09/2026 18:00:00	42.3	86	101	5
01/09/2026 19:00:00	41.0	89	105	5
01/09/2026 20:00:00	40.0	63	74	6
01/09/2026 21:00:00	42.5	31	36	5
01/09/2026 22:00:00	43.0	21	25	5
01/09/2026 23:00:00	45.0	11	13	6
02/09/2026 00:00:00	45.0	4	5	5
02/09/2026 01:00:00	45.0	2	2	4
02/09/2026 02:00:00	35.0	3	4	4
02/09/2026 03:00:00	50.0	1	1	5
02/09/2026 04:00:00	0.0	0	0	0
02/09/2026 05:00:00	45.0	3	3	4
02/09/2026 06:00:00	40.0	9	11	4
02/09/2026 07:00:00	44.0	55	65	6
02/09/2026 08:00:00	43.8	66	78	5
02/09/2026 09:00:00	40.4	76	90	5
02/09/2026 10:00:00	37.8	98	115	5
02/09/2026 11:00:00	40.0	108	127	5
02/09/2026 12:00:00	39.5	103	121	5
02/09/2026 13:00:00	37.2	113	133	5
02/09/2026 14:00:00	38.4	124	146	5
02/09/2026 15:00:00	39.2	104	122	5
02/09/2026 16:00:00	42.0	73	86	5
02/09/2026 17:00:00	38.8	96	113	6
02/09/2026 18:00:00	43.2	75	88	5
02/09/2026 19:00:00	41.2	62	73	5
02/09/2026 20:00:00	44.5	48	57	5
02/09/2026 21:00:00	47.1	35	41	5
02/09/2026 22:00:00	45.0	22	26	5
02/09/2026 23:00:00	45.0	8	9	5
03/09/2026 00:00:00	60.0	2	2	6
03/09/2026 01:00:00	45.0	5	6	5
03/09/2026 02:00:00	40.0	7	8	5
03/09/2026 03:00:00	0.0	0	0	0
03/09/2026 04:00:00	0.0	0	0	0
03/09/2026 05:00:00	37.5	3	4	4
03/09/2026 06:00:00	45.0	13	15	5
03/09/2026 07:00:00	42.8	38	45	5
03/09/2026 08:00:00	44.6	60	71	5
03/09/2026 09:00:00	42.1	96	113	8
03/09/2026 10:00:00	39.7	101	119	5
03/09/2026 11:00:00	38.9	122	144	5
03/09/2026 12:00:00	39.8	107	126	5
03/09/2026 13:00:00	38.5	99	117	5
03/09/2026 14:00:00	40.5	89	105	5

03/09/2026 15:00:00	42.0	108	127	5
03/09/2026 16:00:00	38.6	120	141	5
03/09/2026 17:00:00	38.4	87	102	5
03/09/2026 18:00:00	39.7	81	95	6
03/09/2026 19:00:00	41.7	67	79	5
03/09/2026 20:00:00	40.6	65	76	5
03/09/2026 21:00:00	40.0	46	54	4
03/09/2026 22:00:00	45.0	24	28	6
03/09/2026 23:00:00	50.0	8	9	6
04/09/2026 00:00:00	35.0	7	8	5
04/09/2026 01:00:00	35.0	3	3	3
04/09/2026 02:00:00	37.5	3	4	4
04/09/2026 03:00:00	0.0	0	0	0
04/09/2026 04:00:00	50.0	2	2	5
04/09/2026 05:00:00	50.0	3	3	5
04/09/2026 06:00:00	40.0	8	10	4
04/09/2026 07:00:00	41.0	36	42	5
04/09/2026 08:00:00	42.5	42	50	5
04/09/2026 09:00:00	38.3	58	68	4
04/09/2026 10:00:00	37.2	78	92	4
04/09/2026 11:00:00	37.6	92	108	4
04/09/2026 12:00:00	37.1	88	103	4
04/09/2026 13:00:00	37.6	76	89	5
04/09/2026 14:00:00	38.1	121	142	5
04/09/2026 15:00:00	42.2	97	114	5
04/09/2026 16:00:00	41.8	88	103	5
04/09/2026 17:00:00	39.8	101	119	6
04/09/2026 18:00:00	43.3	57	67	5
04/09/2026 19:00:00	42.6	69	81	5
04/09/2026 20:00:00	42.2	58	68	5
04/09/2026 21:00:00	38.3	26	31	5
04/09/2026 22:00:00	46.7	21	25	5
04/09/2026 23:00:00	50.0	13	15	5
05/09/2026 00:00:00	41.7	11	13	4
05/09/2026 01:00:00	45.0	4	5	5
05/09/2026 02:00:00	30.0	2	2	3
05/09/2026 03:00:00	0.0	0	0	0
05/09/2026 04:00:00	30.0	1	1	3
05/09/2026 05:00:00	50.0	3	3	5
05/09/2026 06:00:00	40.0	4	5	5
05/09/2026 07:00:00	42.5	16	19	5
05/09/2026 08:00:00	41.4	27	32	4
05/09/2026 09:00:00	40.9	59	69	5
05/09/2026 10:00:00	40.0	72	85	5
05/09/2026 11:00:00	39.8	111	131	5
05/09/2026 12:00:00	41.5	99	117	5
05/09/2026 13:00:00	39.2	103	121	5
05/09/2026 14:00:00	40.4	91	107	5

05/09/2026 15:00:00	39.0	91	107	5
05/09/2026 16:00:00	40.0	80	94	5
05/09/2026 17:00:00	41.5	83	98	5
05/09/2026 18:00:00	39.2	72	85	5
05/09/2026 19:00:00	41.2	74	87	5
05/09/2026 20:00:00	40.7	52	61	6
05/09/2026 21:00:00	42.1	39	46	5
05/09/2026 22:00:00	46.7	19	22	5
05/09/2026 23:00:00	47.5	12	14	5
06/09/2026 00:00:00	40.0	8	10	7
06/09/2026 01:00:00	30.0	2	2	3
06/09/2026 02:00:00	75.0	2	2	7
06/09/2026 03:00:00	33.3	3	4	3
06/09/2026 04:00:00	35.0	1	1	3
06/09/2026 05:00:00	40.0	2	2	4
06/09/2026 06:00:00	46.7	10	12	5
06/09/2026 07:00:00	35.0	8	10	4
06/09/2026 08:00:00	46.7	20	24	5
06/09/2026 09:00:00	42.5	37	43	5
06/09/2026 10:00:00	41.1	71	84	5
06/09/2026 11:00:00	39.5	99	117	5
06/09/2026 12:00:00	40.4	106	125	5
06/09/2026 13:00:00	41.8	97	114	6
06/09/2026 14:00:00	39.1	86	101	5
06/09/2026 15:00:00	40.6	118	139	5
06/09/2026 16:00:00	39.7	91	107	5
06/09/2026 17:00:00	40.0	66	78	5
06/09/2026 18:00:00	41.0	82	97	5
06/09/2026 19:00:00	42.3	64	75	6
06/09/2026 20:00:00	43.0	57	67	5
06/09/2026 21:00:00	45.0	39	46	5
06/09/2026 22:00:00	51.7	14	16	5
06/09/2026 23:00:00	43.3	12	14	7
07/09/2026 00:00:00	50.0	3	3	5
07/09/2026 01:00:00	35.0	1	1	3
07/09/2026 02:00:00	30.0	1	1	3
07/09/2026 03:00:00	0.0	0	0	0
07/09/2026 04:00:00	45.0	2	2	4
07/09/2026 05:00:00	42.5	4	5	4
07/09/2026 06:00:00	55.0	8	9	6
07/09/2026 07:00:00	44.2	36	42	5
07/09/2026 08:00:00	44.2	65	77	6
07/09/2026 09:00:00	41.2	123	145	5
07/09/2026 10:00:00	39.3	89	105	5
07/09/2026 11:00:00	38.2	94	110	6
07/09/2026 12:00:00	39.3	102	120	5
07/09/2026 13:00:00	38.2	91	107	5
07/09/2026 14:00:00	39.8	90	106	5

07/09/2026 15:00:00	39.3	120	141	5
07/09/2026 16:00:00	38.8	116	137	5
07/09/2026 17:00:00	38.9	97	114	5
07/09/2026 18:00:00	44.0	74	87	5
07/09/2026 19:00:00	41.9	64	75	5
07/09/2026 20:00:00	43.0	41	48	6
07/09/2026 21:00:00	44.3	31	37	6
07/09/2026 22:00:00	47.0	22	26	7
07/09/2026 23:00:00	50.0	6	7	6
08/09/2026 00:00:00	40.0	4	5	4
08/09/2026 01:00:00	40.0	1	1	4
08/09/2026 02:00:00	40.0	3	3	4
08/09/2026 03:00:00	0.0	0	0	0
08/09/2026 04:00:00	35.0	1	1	3
08/09/2026 05:00:00	50.0	2	2	5
08/09/2026 06:00:00	45.0	14	16	5
08/09/2026 07:00:00	45.7	48	56	5
08/09/2026 08:00:00	42.3	60	71	5
08/09/2026 09:00:00	39.3	87	102	4
08/09/2026 10:00:00	39.5	78	92	5
08/09/2026 11:00:00	37.6	83	98	4
08/09/2026 12:00:00	38.3	96	113	4
08/09/2026 13:00:00	39.5	78	92	5
08/09/2026 14:00:00	37.5	70	82	4
08/09/2026 15:00:00	37.8	84	99	5
08/09/2026 16:00:00	37.1	88	104	4
08/09/2026 17:00:00	40.9	76	90	5
08/09/2026 18:00:00	43.0	80	94	5
08/09/2026 19:00:00	43.0	51	60	5
08/09/2026 20:00:00	44.5	38	45	5
08/09/2026 21:00:00	43.3	26	30	5
08/09/2026 22:00:00	44.2	17	20	5
08/09/2026 23:00:00	41.7	13	15	4
09/09/2026 00:00:00	42.5	3	4	4
09/09/2026 01:00:00	35.0	2	2	3
09/09/2026 02:00:00	35.0	1	1	3
09/09/2026 03:00:00	50.0	2	2	5
09/09/2026 04:00:00	0.0	0	0	0
09/09/2026 05:00:00	45.0	3	3	4
09/09/2026 06:00:00	50.0	9	11	6
09/09/2026 07:00:00	45.0	48	57	5
09/09/2026 08:00:00	42.9	67	79	6
09/09/2026 09:00:00	40.6	84	99	5
09/09/2026 10:00:00	38.7	104	122	5
09/09/2026 11:00:00	38.8	97	114	4
09/09/2026 12:00:00	38.5	94	111	5
09/09/2026 13:00:00	38.1	88	103	5
09/09/2026 14:00:00	38.5	90	106	5

09/09/2026 15:00:00	41.5	75	88	5
09/09/2026 16:00:00	39.2	93	109	5
09/09/2026 17:00:00	40.0	86	101	5
09/09/2026 18:00:00	41.2	78	92	5
09/09/2026 19:00:00	40.7	53	62	5
09/09/2026 20:00:00	43.0	48	57	6
09/09/2026 21:00:00	45.0	31	36	5
09/09/2026 22:00:00	43.8	17	20	5
09/09/2026 23:00:00	40.0	8	10	6
10/09/2026 00:00:00	47.5	8	9	5
10/09/2026 01:00:00	42.5	3	4	4
10/09/2026 02:00:00	35.0	3	3	3
10/09/2026 03:00:00	0.0	0	0	0
10/09/2026 04:00:00	0.0	0	0	0
10/09/2026 05:00:00	0.0	0	0	0
10/09/2026 06:00:00	43.8	10	12	5
10/09/2026 07:00:00	45.8	37	43	5
10/09/2026 08:00:00	45.0	70	82	5
10/09/2026 09:00:00	41.4	102	120	5
10/09/2026 10:00:00	38.7	96	113	5
10/09/2026 11:00:00	38.1	121	142	5
10/09/2026 12:00:00	37.7	108	127	5
10/09/2026 13:00:00	38.3	88	104	5
10/09/2026 14:00:00	38.3	92	108	5
10/09/2026 15:00:00	39.6	97	114	5
10/09/2026 16:00:00	40.6	113	133	6
10/09/2026 17:00:00	40.3	101	119	5
10/09/2026 18:00:00	39.8	82	97	6
10/09/2026 19:00:00	41.7	75	88	6
10/09/2026 20:00:00	43.1	50	59	5
10/09/2026 21:00:00	43.8	33	39	5
10/09/2026 22:00:00	38.8	16	19	5
10/09/2026 23:00:00	45.0	8	9	5
11/09/2026 00:00:00	55.0	3	3	5
11/09/2026 01:00:00	30.0	1	1	3
11/09/2026 02:00:00	30.0	1	1	3
11/09/2026 03:00:00	35.0	3	3	3
11/09/2026 04:00:00	45.0	2	2	4
11/09/2026 05:00:00	0.0	0	0	0
11/09/2026 06:00:00	40.0	8	10	4
11/09/2026 07:00:00	38.8	37	44	5
11/09/2026 08:00:00	43.3	62	73	5
11/09/2026 09:00:00	37.1	111	131	5
11/09/2026 10:00:00	38.9	105	124	5
11/09/2026 11:00:00	37.7	114	134	5
11/09/2026 12:00:00	39.8	111	131	5
11/09/2026 13:00:00	39.2	97	114	5
11/09/2026 14:00:00	39.1	103	121	5

11/09/2026 15:00:00	39.3	101	119	5
11/09/2026 16:00:00	41.1	117	138	5
11/09/2026 17:00:00	39.4	100	118	6
11/09/2026 18:00:00	40.0	77	91	5
11/09/2026 19:00:00	40.0	61	72	5
11/09/2026 20:00:00	40.0	48	57	5
11/09/2026 21:00:00	41.7	27	32	5
11/09/2026 22:00:00	44.0	26	30	5
11/09/2026 23:00:00	55.0	13	15	6
12/09/2026 00:00:00	45.0	8	9	5
12/09/2026 01:00:00	35.0	1	1	3
12/09/2026 02:00:00	55.0	3	3	5
12/09/2026 03:00:00	40.0	1	1	4
12/09/2026 04:00:00	35.0	3	4	5
12/09/2026 05:00:00	0.0	0	0	0
12/09/2026 06:00:00	50.0	3	3	5
12/09/2026 07:00:00	45.0	20	23	5
12/09/2026 08:00:00	45.0	30	35	5
12/09/2026 09:00:00	42.0	51	60	5
12/09/2026 10:00:00	41.4	88	104	5
12/09/2026 11:00:00	39.2	102	120	5
12/09/2026 12:00:00	40.6	115	135	5
12/09/2026 13:00:00	40.5	88	104	5
12/09/2026 14:00:00	39.6	102	120	4
12/09/2026 15:00:00	38.6	92	108	5
12/09/2026 16:00:00	41.2	73	86	6
12/09/2026 17:00:00	38.9	110	129	5
12/09/2026 18:00:00	39.3	79	93	5
12/09/2026 19:00:00	43.0	59	69	5
12/09/2026 20:00:00	39.1	46	54	4
12/09/2026 21:00:00	46.7	31	36	5
12/09/2026 22:00:00	42.0	23	27	5
12/09/2026 23:00:00	37.5	14	16	4
13/09/2026 00:00:00	40.0	6	7	6
13/09/2026 01:00:00	45.0	7	8	5
13/09/2026 02:00:00	50.0	2	2	5
13/09/2026 03:00:00	0.0	0	0	0
13/09/2026 04:00:00	0.0	0	0	0
13/09/2026 05:00:00	50.0	2	2	5
13/09/2026 06:00:00	35.0	3	4	4
13/09/2026 07:00:00	37.5	10	12	5
13/09/2026 08:00:00	44.5	15	18	5
13/09/2026 09:00:00	39.3	36	42	5
13/09/2026 10:00:00	40.0	88	103	5
13/09/2026 11:00:00	39.8	92	108	5
13/09/2026 12:00:00	39.5	85	100	5
13/09/2026 13:00:00	37.5	76	90	5
13/09/2026 14:00:00	41.9	94	110	6

13/09/2026 15:00:00	40.0	82	96	5
13/09/2026 16:00:00	40.5	76	90	5
13/09/2026 17:00:00	42.1	76	89	5
13/09/2026 18:00:00	44.5	60	70	5
13/09/2026 19:00:00	43.1	56	66	6
13/09/2026 20:00:00	47.2	32	38	5
13/09/2026 21:00:00	41.0	20	24	4
13/09/2026 22:00:00	40.0	14	17	4
13/09/2026 23:00:00	42.5	8	9	4
14/09/2026 00:00:00	35.0	1	1	3
14/09/2026 01:00:00	0.0	0	0	0
14/09/2026 02:00:00	0.0	0	0	0
14/09/2026 03:00:00	30.0	1	1	3
14/09/2026 04:00:00	45.0	4	5	5
14/09/2026 05:00:00	40.0	5	6	5
14/09/2026 06:00:00	42.5	8	10	5
14/09/2026 07:00:00	42.2	43	51	5
14/09/2026 08:00:00	42.9	56	66	5
14/09/2026 09:00:00	39.8	94	111	5
14/09/2026 10:00:00	41.7	71	84	5
14/09/2026 11:00:00	40.0	96	113	5
14/09/2026 12:00:00	38.7	98	115	5
14/09/2026 13:00:00	40.5	73	86	5
14/09/2026 14:00:00	38.6	99	116	5
14/09/2026 15:00:00	39.2	112	132	5
14/09/2026 16:00:00	39.4	132	155	5
14/09/2026 17:00:00	41.4	95	112	5
14/09/2026 18:00:00	40.8	71	84	5
14/09/2026 19:00:00	42.5	74	87	5
14/09/2026 20:00:00	42.1	39	46	6
14/09/2026 21:00:00	42.0	29	34	5
14/09/2026 22:00:00	42.0	21	25	6
14/09/2026 23:00:00	47.5	6	7	5
15/09/2026 00:00:00	45.0	2	2	4
15/09/2026 01:00:00	0.0	0	0	0
15/09/2026 02:00:00	35.0	3	3	3
15/09/2026 03:00:00	0.0	0	0	0
15/09/2026 04:00:00	30.0	1	1	3
15/09/2026 05:00:00	50.0	3	3	5
15/09/2026 06:00:00	43.0	16	19	5
15/09/2026 07:00:00	42.9	39	46	5
15/09/2026 08:00:00	42.5	71	84	5
15/09/2026 09:00:00	39.3	99	117	5
15/09/2026 10:00:00	41.2	79	93	5
15/09/2026 11:00:00	39.2	99	116	5
15/09/2026 12:00:00	38.6	87	102	5
15/09/2026 13:00:00	39.0	93	109	5
15/09/2026 14:00:00	38.9	93	109	5

15/09/2026 15:00:00	40.9	82	97	5
15/09/2026 16:00:00	40.7	104	122	5
15/09/2026 17:00:00	42.6	92	108	5
15/09/2026 18:00:00	40.0	86	101	6
15/09/2026 19:00:00	43.0	67	79	6
15/09/2026 20:00:00	39.7	42	50	5
15/09/2026 21:00:00	43.3	23	27	5
15/09/2026 22:00:00	42.5	13	15	6
15/09/2026 23:00:00	45.0	11	13	5
16/09/2026 00:00:00	45.0	4	5	5
16/09/2026 01:00:00	50.0	2	2	5
16/09/2026 02:00:00	45.0	3	3	4
16/09/2026 03:00:00	0.0	0	0	0
16/09/2026 04:00:00	45.0	2	2	4
16/09/2026 05:00:00	45.0	1	1	4
16/09/2026 06:00:00	50.0	12	14	6
16/09/2026 07:00:00	40.0	42	50	5
16/09/2026 08:00:00	44.2	65	76	6
16/09/2026 09:00:00	40.3	119	140	5
16/09/2026 10:00:00	39.0	94	110	5
16/09/2026 11:00:00	39.0	94	111	4
16/09/2026 12:00:00	37.8	96	113	5
16/09/2026 13:00:00	37.5	104	122	5
16/09/2026 14:00:00	39.8	80	94	5
16/09/2026 15:00:00	38.8	103	121	5
16/09/2026 16:00:00	39.3	133	156	6
16/09/2026 17:00:00	41.5	94	111	5
16/09/2026 18:00:00	42.8	88	103	5
16/09/2026 19:00:00	41.1	60	70	5
16/09/2026 20:00:00	40.0	54	64	5
16/09/2026 21:00:00	44.0	26	31	6
16/09/2026 22:00:00	42.0	23	27	5
16/09/2026 23:00:00	30.0	3	4	4
17/09/2026 00:00:00	40.0	4	5	5
17/09/2026 01:00:00	45.0	3	3	4
17/09/2026 02:00:00	0.0	0	0	0
17/09/2026 03:00:00	0.0	0	0	0
17/09/2026 04:00:00	0.0	0	0	0
17/09/2026 05:00:00	42.5	3	4	4
17/09/2026 06:00:00	40.0	15	18	5
17/09/2026 07:00:00	44.0	36	42	5
17/09/2026 08:00:00	44.2	60	70	5
17/09/2026 09:00:00	39.5	102	120	5
17/09/2026 10:00:00	39.6	94	111	6
17/09/2026 11:00:00	37.3	92	108	5
17/09/2026 12:00:00	36.9	101	119	5
17/09/2026 13:00:00	36.8	93	109	5
17/09/2026 14:00:00	39.2	81	95	5

17/09/2026 15:00:00	42.1	92	108	5
17/09/2026 16:00:00	40.7	110	129	5
17/09/2026 17:00:00	40.0	99	116	5
17/09/2026 18:00:00	40.0	76	90	5
17/09/2026 19:00:00	39.2	66	78	5
17/09/2026 20:00:00	41.2	38	45	5
17/09/2026 21:00:00	41.0	26	31	6
17/09/2026 22:00:00	45.0	19	22	6
17/09/2026 23:00:00	45.0	8	9	5
18/09/2026 00:00:00	40.0	2	2	4
18/09/2026 01:00:00	35.0	3	3	3
18/09/2026 02:00:00	30.0	3	4	3
18/09/2026 03:00:00	35.0	1	1	3
18/09/2026 04:00:00	45.0	3	3	4
18/09/2026 05:00:00	40.0	3	4	4
18/09/2026 06:00:00	45.0	11	13	5
18/09/2026 07:00:00	39.6	39	46	5
18/09/2026 08:00:00	43.1	71	84	5
18/09/2026 09:00:00	39.0	116	136	5
18/09/2026 10:00:00	38.7	128	150	5
18/09/2026 11:00:00	38.7	99	117	5
18/09/2026 12:00:00	40.0	111	131	5
18/09/2026 13:00:00	39.1	108	127	4
18/09/2026 14:00:00	39.2	110	129	5
18/09/2026 15:00:00	38.8	111	131	5
18/09/2026 16:00:00	39.8	111	131	5
18/09/2026 17:00:00	40.6	90	106	5
18/09/2026 18:00:00	39.8	73	86	5
18/09/2026 19:00:00	39.0	46	54	5
18/09/2026 20:00:00	41.4	33	39	5
18/09/2026 21:00:00	41.2	28	33	5
18/09/2026 22:00:00	43.8	15	18	6
18/09/2026 23:00:00	42.5	4	5	4
19/09/2026 00:00:00	50.0	7	8	5
19/09/2026 01:00:00	30.0	3	4	3
19/09/2026 02:00:00	0.0	0	0	0
19/09/2026 03:00:00	0.0	0	0	0
19/09/2026 04:00:00	40.0	3	3	4
19/09/2026 05:00:00	0.0	0	0	0
19/09/2026 06:00:00	40.0	3	4	5
19/09/2026 07:00:00	43.3	11	13	5
19/09/2026 08:00:00	45.0	38	45	5
19/09/2026 09:00:00	40.0	63	74	5
19/09/2026 10:00:00	39.6	99	117	5
19/09/2026 11:00:00	38.9	111	131	5
19/09/2026 12:00:00	39.3	109	128	5
19/09/2026 13:00:00	41.4	88	104	5
19/09/2026 14:00:00	39.8	99	116	5

19/09/2026 15:00:00	40.0	91	107	5
19/09/2026 16:00:00	41.4	71	84	5
19/09/2026 17:00:00	39.6	68	80	5
19/09/2026 18:00:00	42.5	65	76	6
19/09/2026 19:00:00	39.0	43	51	4
19/09/2026 20:00:00	39.0	48	56	6
19/09/2026 21:00:00	37.5	30	35	5
19/09/2026 22:00:00	42.1	25	29	4
19/09/2026 23:00:00	35.0	3	4	4
20/09/2026 00:00:00	40.0	9	11	5
20/09/2026 01:00:00	40.0	5	6	4
20/09/2026 02:00:00	37.5	3	4	4
20/09/2026 03:00:00	0.0	0	0	0
20/09/2026 04:00:00	50.0	2	2	5
20/09/2026 05:00:00	45.0	2	2	4
20/09/2026 06:00:00	35.0	7	8	4
20/09/2026 07:00:00	38.8	9	11	4
20/09/2026 08:00:00	39.0	24	28	4
20/09/2026 09:00:00	39.3	28	33	4
20/09/2026 10:00:00	36.0	66	78	4
20/09/2026 11:00:00	34.9	90	106	4
20/09/2026 12:00:00	35.4	82	97	5
20/09/2026 13:00:00	37.8	87	102	6
20/09/2026 14:00:00	36.4	80	94	4
20/09/2026 15:00:00	37.1	67	79	4
20/09/2026 16:00:00	34.5	82	97	5
20/09/2026 17:00:00	34.7	66	78	4
20/09/2026 18:00:00	38.2	60	71	5
20/09/2026 19:00:00	40.8	48	56	5
20/09/2026 20:00:00	38.3	26	30	5
20/09/2026 21:00:00	41.0	25	29	4
20/09/2026 22:00:00	39.3	12	14	4
20/09/2026 23:00:00	40.0	9	11	4
21/09/2026 00:00:00	35.0	2	2	3
21/09/2026 01:00:00	35.0	2	2	3
21/09/2026 02:00:00	35.0	1	1	3
21/09/2026 03:00:00	0.0	0	0	0
21/09/2026 04:00:00	45.0	2	2	4
21/09/2026 05:00:00	45.0	3	3	4
21/09/2026 06:00:00	43.8	12	14	5
21/09/2026 07:00:00	38.3	42	50	4
21/09/2026 08:00:00	39.2	71	83	5
21/09/2026 09:00:00	34.8	99	117	5
21/09/2026 10:00:00	35.4	94	110	4
21/09/2026 11:00:00	37.1	92	108	5
21/09/2026 12:00:00	36.9	86	101	4
21/09/2026 13:00:00	36.5	67	79	4
21/09/2026 14:00:00	34.7	101	119	4

21/09/2026 15:00:00	37.6	80	94	4
21/09/2026 16:00:00	38.4	114	134	5
21/09/2026 17:00:00	37.5	84	99	5
21/09/2026 18:00:00	37.3	75	88	5
21/09/2026 19:00:00	37.3	50	59	4
21/09/2026 20:00:00	39.4	34	40	5
21/09/2026 21:00:00	39.0	22	26	4
21/09/2026 22:00:00	38.8	23	27	4
21/09/2026 23:00:00	38.8	6	7	4
22/09/2026 00:00:00	35.0	1	1	3
22/09/2026 01:00:00	55.0	2	2	5
22/09/2026 02:00:00	30.0	1	1	3
22/09/2026 03:00:00	0.0	0	0	0
22/09/2026 04:00:00	30.0	2	2	3
22/09/2026 05:00:00	50.0	1	1	5
22/09/2026 06:00:00	45.0	14	16	5
22/09/2026 07:00:00	42.2	46	54	5
22/09/2026 08:00:00	39.1	72	85	5
22/09/2026 09:00:00	35.8	83	98	4
22/09/2026 10:00:00	34.7	85	100	4
22/09/2026 11:00:00	34.9	100	118	5
22/09/2026 12:00:00	34.7	79	93	4
22/09/2026 13:00:00	36.2	76	89	4
22/09/2026 14:00:00	38.1	99	117	4
22/09/2026 15:00:00	38.9	79	93	4
22/09/2026 16:00:00	38.1	94	111	5
22/09/2026 17:00:00	36.2	82	97	5
22/09/2026 18:00:00	41.2	69	81	5
22/09/2026 19:00:00	37.5	67	79	5
22/09/2026 20:00:00	41.2	39	46	5
22/09/2026 21:00:00	39.4	19	22	4
22/09/2026 22:00:00	43.0	16	19	5
22/09/2026 23:00:00	40.0	4	5	4
23/09/2026 00:00:00	35.0	5	6	5
23/09/2026 01:00:00	0.0	0	0	0
23/09/2026 02:00:00	30.0	1	1	3
23/09/2026 03:00:00	0.0	0	0	0
23/09/2026 04:00:00	0.0	0	0	0
23/09/2026 05:00:00	50.0	2	2	5
23/09/2026 06:00:00	45.0	7	8	5
23/09/2026 07:00:00	40.0	42	50	5
23/09/2026 08:00:00	42.0	51	60	5
23/09/2026 09:00:00	37.3	88	103	5
23/09/2026 10:00:00	35.0	89	105	5
23/09/2026 11:00:00	36.8	85	100	4
23/09/2026 12:00:00	36.7	87	102	5
23/09/2026 13:00:00	34.1	89	105	5
23/09/2026 14:00:00	36.9	71	83	4

23/09/2026 15:00:00	37.9	88	104	5
23/09/2026 16:00:00	35.5	95	112	4
23/09/2026 17:00:00	37.3	85	100	5
23/09/2026 18:00:00	39.3	67	79	5
23/09/2026 19:00:00	34.5	50	59	4
23/09/2026 20:00:00	39.0	40	47	6
23/09/2026 21:00:00	41.0	26	30	4
23/09/2026 22:00:00	43.8	19	22	5
23/09/2026 23:00:00	40.0	5	6	4
24/09/2026 00:00:00	50.0	3	3	5
24/09/2026 01:00:00	40.0	2	2	4
24/09/2026 02:00:00	40.0	1	1	4
24/09/2026 03:00:00	0.0	0	0	0
24/09/2026 04:00:00	0.0	0	0	0
24/09/2026 05:00:00	40.0	3	3	4
24/09/2026 06:00:00	40.0	8	10	4
24/09/2026 07:00:00	43.3	31	37	5
24/09/2026 08:00:00	38.7	80	94	5
24/09/2026 09:00:00	36.2	88	103	5
24/09/2026 10:00:00	36.5	88	103	5
24/09/2026 11:00:00	34.6	79	93	4
24/09/2026 12:00:00	35.6	82	96	4
24/09/2026 13:00:00	37.1	76	90	5
24/09/2026 14:00:00	38.3	93	109	5
24/09/2026 15:00:00	40.4	100	118	6
24/09/2026 16:00:00	39.2	101	119	5
24/09/2026 17:00:00	41.0	94	111	5
24/09/2026 18:00:00	40.8	77	91	6
24/09/2026 19:00:00	39.6	64	75	5
24/09/2026 20:00:00	41.7	51	60	5
24/09/2026 21:00:00	45.0	33	39	6
24/09/2026 22:00:00	45.0	13	15	7
24/09/2026 23:00:00	45.0	8	9	5
25/09/2026 00:00:00	0.0	0	0	0
25/09/2026 01:00:00	40.0	3	3	4
25/09/2026 02:00:00	0.0	0	0	0
25/09/2026 03:00:00	0.0	0	0	0
25/09/2026 04:00:00	35.0	1	1	3
25/09/2026 05:00:00	40.0	2	2	4
25/09/2026 06:00:00	42.5	12	14	5
25/09/2026 07:00:00	43.0	33	39	6
25/09/2026 08:00:00	42.9	59	69	5
25/09/2026 09:00:00	38.6	99	117	5
25/09/2026 10:00:00	38.9	99	117	5
25/09/2026 11:00:00	40.0	102	120	6
25/09/2026 12:00:00	37.8	128	151	5
25/09/2026 13:00:00	40.8	98	115	6
25/09/2026 14:00:00	39.3	103	121	5

25/09/2026 15:00:00	41.3	109	128	5
25/09/2026 16:00:00	41.9	110	129	6
25/09/2026 17:00:00	42.5	95	112	5
25/09/2026 18:00:00	40.6	66	78	5
25/09/2026 19:00:00	41.2	50	59	5
25/09/2026 20:00:00	42.2	46	54	5
25/09/2026 21:00:00	50.0	20	23	5
25/09/2026 22:00:00	46.2	16	19	5
25/09/2026 23:00:00	55.0	8	9	6
26/09/2026 00:00:00	45.0	6	7	5
26/09/2026 01:00:00	43.3	5	6	4
26/09/2026 02:00:00	35.0	1	1	3
26/09/2026 03:00:00	0.0	0	0	0
26/09/2026 04:00:00	0.0	0	0	0
26/09/2026 05:00:00	0.0	0	0	0
26/09/2026 06:00:00	45.0	6	7	5
26/09/2026 07:00:00	47.5	12	14	5
26/09/2026 08:00:00	44.4	30	35	6
26/09/2026 09:00:00	42.7	58	68	5
26/09/2026 10:00:00	41.7	83	98	5
26/09/2026 11:00:00	39.4	110	130	5
26/09/2026 12:00:00	39.1	79	93	5
26/09/2026 13:00:00	40.6	76	89	5
26/09/2026 14:00:00	40.5	68	80	5
26/09/2026 15:00:00	43.3	77	91	5
26/09/2026 16:00:00	40.5	69	81	5
26/09/2026 17:00:00	41.2	89	105	5
26/09/2026 18:00:00	38.8	63	74	4
26/09/2026 19:00:00	40.0	54	63	6
26/09/2026 20:00:00	41.2	52	61	7
26/09/2026 21:00:00	40.0	20	24	6
26/09/2026 22:00:00	42.5	26	31	5
26/09/2026 23:00:00	43.3	10	12	6
27/09/2026 00:00:00	45.0	5	6	5
27/09/2026 01:00:00	30.0	1	1	3
27/09/2026 02:00:00	45.0	3	3	4
27/09/2026 03:00:00	40.0	1	1	4
27/09/2026 04:00:00	0.0	0	0	0
27/09/2026 05:00:00	45.0	1	1	4
27/09/2026 06:00:00	45.0	2	2	4
27/09/2026 07:00:00	33.3	8	10	3
27/09/2026 08:00:00	39.2	18	21	4
27/09/2026 09:00:00	40.0	22	26	5
27/09/2026 10:00:00	40.9	67	79	5
27/09/2026 11:00:00	39.7	103	121	6
27/09/2026 12:00:00	38.7	89	105	5
27/09/2026 13:00:00	41.9	89	105	5
27/09/2026 14:00:00	40.0	91	107	5

27/09/2026 15:00:00	41.6	86	101	5
27/09/2026 16:00:00	42.0	90	106	5
27/09/2026 17:00:00	40.6	67	79	5
27/09/2026 18:00:00	40.7	52	61	5
27/09/2026 19:00:00	41.9	62	73	5
27/09/2026 20:00:00	45.0	27	32	5
27/09/2026 21:00:00	42.5	18	21	5
27/09/2026 22:00:00	40.0	16	19	4
27/09/2026 23:00:00	43.3	13	15	5
28/09/2026 00:00:00	30.0	3	3	3
28/09/2026 01:00:00	0.0	0	0	0
28/09/2026 02:00:00	40.0	2	2	4
28/09/2026 03:00:00	60.0	3	3	6
28/09/2026 04:00:00	50.0	1	1	5
28/09/2026 05:00:00	45.0	3	3	4
28/09/2026 06:00:00	38.3	6	7	4
28/09/2026 07:00:00	43.8	40	47	6
28/09/2026 08:00:00	40.5	70	82	5
28/09/2026 09:00:00	40.8	94	110	5
28/09/2026 10:00:00	41.2	96	113	5
28/09/2026 11:00:00	39.3	94	110	5
28/09/2026 12:00:00	38.2	113	133	5
28/09/2026 13:00:00	41.0	72	85	5
28/09/2026 14:00:00	40.7	81	95	5
28/09/2026 15:00:00	41.8	85	100	5
28/09/2026 16:00:00	40.3	123	145	5
28/09/2026 17:00:00	41.2	94	110	5
28/09/2026 18:00:00	41.4	83	98	6
28/09/2026 19:00:00	39.1	45	53	4
28/09/2026 20:00:00	39.5	34	40	6
28/09/2026 21:00:00	45.0	20	24	5
28/09/2026 22:00:00	39.4	29	34	5
28/09/2026 23:00:00	42.5	6	7	4
29/09/2026 00:00:00	30.0	1	1	3
29/09/2026 01:00:00	45.0	3	3	4
29/09/2026 02:00:00	0.0	0	0	0
29/09/2026 03:00:00	35.0	2	2	3
29/09/2026 04:00:00	35.0	1	1	3
29/09/2026 05:00:00	47.5	3	4	5
29/09/2026 06:00:00	40.0	10	12	4
29/09/2026 07:00:00	43.9	38	45	5
29/09/2026 08:00:00	41.2	62	73	5
29/09/2026 09:00:00	39.8	92	108	6
29/09/2026 10:00:00	41.4	65	76	6
29/09/2026 11:00:00	40.0	52	61	5
29/09/2026 12:00:00	39.6	86	101	5
29/09/2026 13:00:00	39.3	79	93	6
29/09/2026 14:00:00	39.0	88	104	5

29/09/2026 15:00:00	37.9	78	92	5
29/09/2026 16:00:00	39.0	114	134	5
29/09/2026 17:00:00	39.2	96	113	5
29/09/2026 18:00:00	43.5	56	66	6
29/09/2026 19:00:00	44.5	56	66	5
29/09/2026 20:00:00	39.5	32	38	5
29/09/2026 21:00:00	43.8	20	24	5
29/09/2026 22:00:00	48.3	17	20	5
29/09/2026 23:00:00	40.0	8	10	4
30/09/2026 00:00:00	45.0	3	3	4
30/09/2026 01:00:00	30.0	2	2	3
30/09/2026 02:00:00	55.0	1	1	5
30/09/2026 03:00:00	50.0	1	1	5
30/09/2026 04:00:00	40.0	2	2	4
30/09/2026 05:00:00	45.0	2	2	4
30/09/2026 06:00:00	41.7	10	12	4
30/09/2026 07:00:00	38.0	31	37	5
30/09/2026 08:00:00	41.4	61	72	5
30/09/2026 09:00:00	42.3	82	97	5
30/09/2026 10:00:00	39.6	83	98	5
30/09/2026 11:00:00	38.8	92	108	6
30/09/2026 12:00:00	38.8	88	104	5
30/09/2026 13:00:00	38.4	83	98	5
30/09/2026 14:00:00	38.8	84	99	5
30/09/2026 15:00:00	40.3	87	102	5
30/09/2026 16:00:00	39.3	119	140	5
30/09/2026 17:00:00	41.2	71	83	6
30/09/2026 18:00:00	39.3	81	95	5
30/09/2026 19:00:00	41.0	50	59	5
30/09/2026 20:00:00	42.1	45	53	5
30/09/2026 21:00:00	43.6	25	29	5
30/09/2026 22:00:00	47.5	14	17	6
30/09/2026 23:00:00	45.0	5	6	5
01/10/2026 00:00:00	40.0	3	4	5
01/10/2026 01:00:00	35.0	1	1	3
01/10/2026 02:00:00	35.0	1	1	3
01/10/2026 03:00:00	40.0	1	1	4
01/10/2026 04:00:00	0.0	0	0	0
01/10/2026 05:00:00	45.0	2	2	4
01/10/2026 06:00:00	45.0	11	13	5
01/10/2026 07:00:00	45.0	34	40	5
01/10/2026 08:00:00	42.7	72	85	5
01/10/2026 09:00:00	40.8	95	112	5
01/10/2026 10:00:00	38.0	82	96	5
01/10/2026 11:00:00	37.4	107	126	4
01/10/2026 12:00:00	37.6	107	126	5
01/10/2026 13:00:00	38.2	72	85	5
01/10/2026 14:00:00	40.4	82	97	5

01/10/2026 15:00:00	41.5	98	115	5
01/10/2026 16:00:00	40.7	104	122	5
01/10/2026 17:00:00	40.0	98	115	5
01/10/2026 18:00:00	42.0	96	113	5
01/10/2026 19:00:00	39.5	60	70	5
01/10/2026 20:00:00	42.2	42	50	5
01/10/2026 21:00:00	43.8	21	25	5
01/10/2026 22:00:00	39.4	22	26	5
01/10/2026 23:00:00	38.8	6	7	4
02/10/2026 00:00:00	35.0	4	5	4
02/10/2026 01:00:00	30.0	1	1	3
02/10/2026 02:00:00	55.0	2	2	5
02/10/2026 03:00:00	45.0	2	2	4
02/10/2026 04:00:00	35.0	1	1	3
02/10/2026 05:00:00	45.0	3	3	4
02/10/2026 06:00:00	43.8	8	9	4
02/10/2026 07:00:00	40.0	38	45	5
02/10/2026 08:00:00	44.1	61	72	6
02/10/2026 09:00:00	38.2	100	118	5
02/10/2026 10:00:00	39.8	128	150	5
02/10/2026 11:00:00	38.6	108	127	6
02/10/2026 12:00:00	38.6	114	134	5
02/10/2026 13:00:00	39.2	116	136	5
02/10/2026 14:00:00	39.8	104	122	5
02/10/2026 15:00:00	42.1	75	88	5
02/10/2026 16:00:00	40.3	105	124	5
02/10/2026 17:00:00	39.5	87	102	5
02/10/2026 18:00:00	38.8	79	93	6
02/10/2026 19:00:00	41.4	58	68	5
02/10/2026 20:00:00	40.0	50	59	5
02/10/2026 21:00:00	45.0	25	29	5
02/10/2026 22:00:00	46.0	21	25	5
02/10/2026 23:00:00	45.0	12	14	5
03/10/2026 00:00:00	40.0	3	4	5
03/10/2026 01:00:00	35.0	2	2	3
03/10/2026 02:00:00	40.0	2	2	4
03/10/2026 03:00:00	38.3	3	4	4
03/10/2026 04:00:00	50.0	1	1	5
03/10/2026 05:00:00	50.0	1	1	5
03/10/2026 06:00:00	37.5	5	6	4
03/10/2026 07:00:00	40.0	24	28	5
03/10/2026 08:00:00	39.4	27	32	5
03/10/2026 09:00:00	40.0	52	61	5
03/10/2026 10:00:00	40.5	80	94	5
03/10/2026 11:00:00	39.2	103	121	6
03/10/2026 12:00:00	37.0	121	142	5
03/10/2026 13:00:00	39.2	87	102	5
03/10/2026 14:00:00	38.5	105	124	5

03/10/2026 15:00:00	40.5	86	101	5
03/10/2026 16:00:00	42.9	58	68	5
03/10/2026 17:00:00	38.2	88	103	5
03/10/2026 18:00:00	42.2	57	67	5
03/10/2026 19:00:00	43.5	48	57	5
03/10/2026 20:00:00	46.2	37	43	5
03/10/2026 21:00:00	43.6	29	34	6
03/10/2026 22:00:00	45.0	20	24	5
03/10/2026 23:00:00	42.0	16	19	4
04/10/2026 00:00:00	40.0	7	8	4
04/10/2026 01:00:00	40.0	4	5	5
04/10/2026 02:00:00	0.0	0	0	0
04/10/2026 03:00:00	0.0	0	0	0
04/10/2026 04:00:00	55.0	3	3	5
04/10/2026 05:00:00	55.0	2	2	5
04/10/2026 06:00:00	35.0	1	1	3
04/10/2026 07:00:00	42.5	12	14	5
04/10/2026 08:00:00	39.2	22	26	5
04/10/2026 09:00:00	45.0	22	26	5
04/10/2026 10:00:00	42.6	60	70	5
04/10/2026 11:00:00	40.0	115	135	5
04/10/2026 12:00:00	39.6	99	117	5
04/10/2026 13:00:00	39.8	99	116	5
04/10/2026 14:00:00	39.4	97	114	5
04/10/2026 15:00:00	39.5	85	100	5
04/10/2026 16:00:00	39.5	97	114	5
04/10/2026 17:00:00	41.6	79	93	5
04/10/2026 18:00:00	41.4	65	77	5
04/10/2026 19:00:00	39.5	47	55	5
04/10/2026 20:00:00	42.1	27	32	5
04/10/2026 21:00:00	48.3	25	29	6
04/10/2026 22:00:00	43.3	11	13	5
04/10/2026 23:00:00	37.5	13	15	5
05/10/2026 00:00:00	30.0	3	3	3
05/10/2026 01:00:00	50.0	2	2	5
05/10/2026 02:00:00	0.0	0	0	0
05/10/2026 03:00:00	0.0	0	0	0
05/10/2026 04:00:00	45.0	1	1	4
05/10/2026 05:00:00	45.0	1	1	4
05/10/2026 06:00:00	45.0	7	8	5
05/10/2026 07:00:00	42.0	43	51	6
05/10/2026 08:00:00	42.8	72	85	5
05/10/2026 09:00:00	40.4	108	127	6
05/10/2026 10:00:00	40.6	68	80	5
05/10/2026 11:00:00	41.4	60	71	6
05/10/2026 12:00:00	42.1	70	82	5
05/10/2026 13:00:00	40.7	52	61	5
05/10/2026 14:00:00	40.7	66	78	5

05/10/2026 15:00:00	41.9	83	98	5
05/10/2026 16:00:00	40.3	114	134	5
05/10/2026 17:00:00	41.8	88	103	5
05/10/2026 18:00:00	42.7	65	77	5
05/10/2026 19:00:00	42.8	49	58	5
05/10/2026 20:00:00	46.2	32	38	5
05/10/2026 21:00:00	39.3	25	29	4
05/10/2026 22:00:00	42.5	18	21	5
05/10/2026 23:00:00	43.3	8	10	5
06/10/2026 00:00:00	40.0	9	11	5
06/10/2026 01:00:00	40.0	2	2	4
06/10/2026 02:00:00	0.0	0	0	0
06/10/2026 03:00:00	0.0	0	0	0
06/10/2026 04:00:00	0.0	0	0	0
06/10/2026 05:00:00	47.5	4	5	5
06/10/2026 06:00:00	41.7	9	11	4
06/10/2026 07:00:00	44.3	44	52	5
06/10/2026 08:00:00	44.7	66	78	6
06/10/2026 09:00:00	43.7	71	83	6
06/10/2026 10:00:00	40.0	82	96	5
06/10/2026 11:00:00	40.9	84	99	5
06/10/2026 12:00:00	39.8	103	121	5
06/10/2026 13:00:00	41.8	76	89	5
06/10/2026 14:00:00	40.8	95	112	5
06/10/2026 15:00:00	39.1	91	107	5
06/10/2026 16:00:00	37.2	109	128	6
06/10/2026 17:00:00	38.6	102	120	5
06/10/2026 18:00:00	41.8	71	83	5
06/10/2026 19:00:00	38.5	73	86	5
06/10/2026 20:00:00	41.7	32	38	5
06/10/2026 21:00:00	40.0	21	25	5
06/10/2026 22:00:00	40.0	9	11	4
06/10/2026 23:00:00	45.0	7	8	5
07/10/2026 00:00:00	45.0	3	3	4
07/10/2026 01:00:00	40.0	2	2	4
07/10/2026 02:00:00	30.0	1	1	3
07/10/2026 03:00:00	0.0	0	0	0
07/10/2026 04:00:00	50.0	2	2	5
07/10/2026 05:00:00	40.0	1	1	4
07/10/2026 06:00:00	40.0	18	21	5
07/10/2026 07:00:00	42.5	37	44	5
07/10/2026 08:00:00	41.5	65	77	5
07/10/2026 09:00:00	41.7	103	121	6
07/10/2026 10:00:00	38.3	54	64	5
07/10/2026 11:00:00	38.8	42	49	5
07/10/2026 12:00:00	40.8	37	43	5
07/10/2026 13:00:00	41.7	50	59	5
07/10/2026 14:00:00	38.0	53	62	5

07/10/2026 15:00:00	39.1	62	73	5
07/10/2026 16:00:00	40.9	82	96	5
07/10/2026 17:00:00	39.8	62	73	5
07/10/2026 18:00:00	39.5	49	58	5
07/10/2026 19:00:00	37.9	55	65	5
07/10/2026 20:00:00	42.0	25	29	5
07/10/2026 21:00:00	40.0	30	35	5
07/10/2026 22:00:00	45.0	19	22	5
07/10/2026 23:00:00	40.0	5	6	5
08/10/2026 00:00:00	45.0	3	3	4
08/10/2026 01:00:00	45.0	2	2	4
08/10/2026 02:00:00	45.0	1	1	4
08/10/2026 03:00:00	30.0	1	1	3
08/10/2026 04:00:00	45.0	1	1	4
08/10/2026 05:00:00	40.0	2	2	4
08/10/2026 06:00:00	37.5	12	14	4
08/10/2026 07:00:00	40.0	41	48	5
08/10/2026 08:00:00	42.7	62	73	5
08/10/2026 09:00:00	39.8	101	119	5
08/10/2026 10:00:00	36.2	90	106	5
08/10/2026 11:00:00	40.5	68	80	5
08/10/2026 12:00:00	37.3	106	125	5
08/10/2026 13:00:00	39.4	83	98	5
08/10/2026 14:00:00	40.0	80	94	6
08/10/2026 15:00:00	42.9	91	107	6
08/10/2026 16:00:00	39.4	93	109	5
08/10/2026 17:00:00	40.4	114	134	5
08/10/2026 18:00:00	40.6	75	88	6
08/10/2026 19:00:00	41.0	62	73	6
08/10/2026 20:00:00	41.7	29	34	5
08/10/2026 21:00:00	48.0	28	33	6
08/10/2026 22:00:00	46.2	15	18	5
08/10/2026 23:00:00	43.0	11	13	4
09/10/2026 00:00:00	0.0	0	0	0
09/10/2026 01:00:00	45.0	1	1	4
09/10/2026 02:00:00	0.0	0	0	0
09/10/2026 03:00:00	30.0	1	1	3
09/10/2026 04:00:00	55.0	2	2	5
09/10/2026 05:00:00	40.0	2	2	4
09/10/2026 06:00:00	35.0	5	6	4
09/10/2026 07:00:00	36.2	28	33	5
09/10/2026 08:00:00	39.4	64	75	5
09/10/2026 09:00:00	38.3	86	101	5
09/10/2026 10:00:00	37.0	110	130	5
09/10/2026 11:00:00	39.3	89	105	5
09/10/2026 12:00:00	38.2	106	125	5
09/10/2026 13:00:00	39.3	93	109	5
09/10/2026 14:00:00	41.5	88	103	5

09/10/2026 15:00:00	39.6	110	130	5
09/10/2026 16:00:00	38.3	71	84	4

Incoming Summary
Knapton Parish Council Oct 2026 from Tue-Sep-01-202

Day/Time Ending	85th pctl (MPH)	85th pctl cnts	Total Cnts	N
02/09/2026 00:00:00	41.9	437	514	6
03/09/2026 00:00:00	40.7	1286	1513	6
04/09/2026 00:00:00	40.5	1353	1592	8
05/09/2026 00:00:00	39.9	1149	1352	6
06/09/2026 00:00:00	40.7	1123	1321	7
07/09/2026 00:00:00	41.5	1091	1283	7
08/09/2026 00:00:00	40.5	1281	1507	7
09/09/2026 00:00:00	40.2	1096	1290	5
10/09/2026 00:00:00	40.1	1185	1394	6
11/09/2026 00:00:00	40.0	1307	1538	6
12/09/2026 00:00:00	39.7	1334	1570	6
13/09/2026 00:00:00	40.4	1137	1338	6
14/09/2026 00:00:00	41.2	934	1099	6
15/09/2026 00:00:00	40.7	1231	1448	6
16/09/2026 00:00:00	40.6	1206	1419	6
17/09/2026 00:00:00	40.2	1300	1530	6
18/09/2026 00:00:00	40.2	1215	1429	6
19/09/2026 00:00:00	39.8	1325	1559	6
20/09/2026 00:00:00	40.2	1081	1272	6
21/09/2026 00:00:00	37.3	882	1038	6
22/09/2026 00:00:00	37.5	1159	1364	5
23/09/2026 00:00:00	38.1	1135	1335	5
24/09/2026 00:00:00	37.7	1089	1281	6
25/09/2026 00:00:00	39.2	1171	1378	7
26/09/2026 00:00:00	40.6	1264	1487	6
27/09/2026 00:00:00	41.3	994	1169	7
28/09/2026 00:00:00	40.9	928	1092	6
29/09/2026 00:00:00	40.6	1193	1403	6
30/09/2026 00:00:00	40.7	1062	1249	6
01/10/2026 00:00:00	40.2	1123	1321	6
02/10/2026 00:00:00	40.2	1218	1433	5
03/10/2026 00:00:00	39.9	1299	1528	6
04/10/2026 00:00:00	40.1	1057	1244	6
05/10/2026 00:00:00	40.6	986	1160	6
06/10/2026 00:00:00	41.9	1042	1226	6
07/10/2026 00:00:00	40.8	1153	1357	6
08/10/2026 00:00:00	40.2	855	1006	6
09/10/2026 00:00:00	40.3	1167	1373	6
09/10/2026 15:59:59	39.0	856	1007	5

Knapton Parish Council Bank Reconcilliation

Financial Year ending 31st March 2026

Balance Bought Forward 31/03/2024		
Unity Trust Current Account 1649 31/03/2026	£	858.41
Unity Trust Savings Account 1181 31/03/2026	£	5,405.62
Totals	£	6,264.03
Receipts	£	33,133.30
Payments	£	3,779.80
	£	35,617.53
Unrepresented Cheques		
Receipts		
Payments		
Totals	£	-
Totals	£	35,617.53
Current Bank Balance		
Unity Trust Current Account 1181	£	28,748.92
Unity Instant Access Account 1649	£	6,868.61
Totals	£	35,617.53
Difference	£	-

31
79

15.10.2026

Knapton Parish Council

Working for a better tomorrow

STANDING ORDERS

November 2026

These Standing Orders were adapted from the NALC model Standing Orders

Model Standing Orders

How to use model standing orders

Standing orders are the written rules of a local council. They are used to confirm a council's internal organisational, administrative and procurement procedures and procedural matters for meetings. They are not the same as the policies of a council, but they may refer to them.

A local council must have standing orders for the procurement of contracts.

Meetings of full council, councillors, the Responsible Financial Officer and Proper Officer are subject to many statutory requirements. A council should have standing orders to confirm those statutory requirements. A council should have standing orders to control the number, place, quorum, notices and other procedures for committee and sub-committee meetings because these are subject to fewer statutory requirements. If it does not, committees and sub-committees may adopt their own standing orders.

Model standing orders that are in bold type contain statutory requirements. It is recommended that councils adopt them without changing them. Other model standing orders not in bold are designed to help councils operate effectively but do not contain statutory requirements so they may be adopted as drafted or amended to suit a council's needs. For convenience, the word "councillor" is used in model standing orders and includes a non-councillor with or without voting rights unless otherwise stated.

A model standing order that includes brackets like this '( )' requires information to be inserted by a council. A model standing order that includes the term 'OR' provides alternative options for a council to choose from when determining standing orders.

The model standing orders do not include model financial regulations. Financial regulations are standing orders to regulate and control the financial affairs and accounting procedures of a local council. The financial regulations, as opposed to the standing orders of a council, include most of the requirements relevant to the Responsible Financial Officer.

Model financial regulations are available to councils in membership of the National Association of Local Councils (NALC) or One Voice Wales (OVW).

1. Meetings generally

Colour Code: ● Mandatory for full Council meetings
■ Mandatory for committee meetings
◣ Mandatory for sub-committee meetings

● **a) Meetings shall not take place in premises which at the time of the meeting are used for the supply of alcohol, unless no other premises are available free of charge or at a reasonable cost**

● **b) The minimum three clear days for notice of a meeting does not include the day on which notice was issued, the day of the meeting, a Sunday, a day of the Christmas break, a day of the Easter break or of a bank holiday or a day appointed for public thanksgiving or mourning**

c) **The minimum three clear days public notice for a meeting does not include the day on which the notice was issued or the day of the meeting unless the meeting is convened at shorter notice The minimum three clear days public notice of a meeting does not include the day on which the notice was issued or the day of the meeting**

d) **Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.**

The maximum time for public participation is 15 minutes, normally with a maximum of 3 minutes per person. The Chairman may, at their discretion, extend the time allowed where appropriate

e) **Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda**

f) **Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted unless the press and public are excluded from part of a meeting**

g) **The press shall be provided with reasonable facilities for the taking of their report of all or part of a meeting at which they are entitled to be present**

h) **Subject to standing orders which indicate otherwise, anything authorised or required to be done by, to or before the Chairman of the Council may in his absence be done by, to or before the Vice- Chairman of the Council (if any)**

i) **The Chairman, if present, shall preside at a meeting. If the Chairman is absent from a meeting, the Vice-Chairman, if present, shall preside. If both the Chairman and the Vice-Chairman are absent from a meeting, a councillor as chosen by the councillors present at the meeting shall preside at the meeting**

j) **Subject to a meeting being quorate, all questions at a meeting shall be decided by a majority of the councillors or councillors with voting rights present and voting. The quorum for Knapton Parish Council is 3**

k) **The chairman of a meeting may give an original vote on any matter put to the vote, and in the case of an equality of votes may exercise his casting vote whether or not he gave an original vote** *See standing orders 2(i) and (j) below for the different rules that apply in the election of the Chairman of the Council at the annual meeting of the council.*

l) **Unless standing orders provide otherwise, voting on a question shall be by a show of hands. At the request of a councillor, the voting on any question shall be recorded so as to show whether each councillor present and voting gave his vote for or against that question**
Such a request shall be made before moving on to the next item of business on the agenda.

m) The minutes of a meeting shall include an accurate record of the following:

i) the time and place of the meeting

ii) the names of the councillors present and absent

iii) interests that have been declared by councillors and non-councillors with voting rights;

iv) whether a councillor or non-councillor with voting rights left the meeting when matters that they held interests in were being considered;

v) if there was a public participation session; and

vi) the resolutions made.

vii) *(England)* **A councillor or a non-councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in the council's code of conduct in a matter being considered at a meeting is subject to statutory limitations or restrictions under the code on his right to participate and vote on that matter**

n) No business may be transacted at a meeting unless at least one-third of the whole number of members of the council are present and in no case shall the quorum of a meeting be less than three

o) If a meeting is or becomes inquorate no business shall be transacted and the meeting shall be closed. The business on the agenda for the meeting shall be adjourned to another meeting.

p) A meeting shall not exceed a period of 3 hours.

q) Meetings will, ordinarily, be held in the Village Hall.

2. Ordinary council meetings

a) In an election year, the annual meeting of the council shall be held on or within 14 days following the day on which the new councillors elected take office

b) In a year which is not an election year, the annual meeting of a council shall be held on such day in May as the council may direct.

c) If no other time is fixed, the annual meeting of the council shall take place at 7pm.

d) (England) **In addition to the annual meeting of the council, at least three other ordinary meetings shall be held in each year on such dates and times as the council directs.**

e) The first business conducted at the annual meeting of the council shall be the election of the Chairman and Vice-Chairman (if any) of the Council.

f) The Chairman of the Council, unless he has resigned or becomes disqualified, shall continue in office and preside at the annual meeting until his successor is elected at the next annual meeting of the council.

g) The Vice-Chairman of the Council, if any, unless he resigns or becomes disqualified, shall hold office until immediately after the election of the Chairman of the Council at the next annual meeting of the council.

h) In an election year, if the current Chairman of the Council has not been re-elected as a member of the council, he shall preside at the meeting until a successor Chairman of the Council has been elected. The current Chairman of the Council shall not have an original vote in respect of the election of the new Chairman of the Council but must give a casting vote in the case of an equality of votes.

i) In an election year, if the current Chairman of the Council has been re-elected as a member of the council, he shall preside at the meeting until a new Chairman of the Council has been elected. He may exercise an original vote in respect of the election of the new Chairman of the Council and must give a casting vote in the case of an

equality of votes.

j) Following the election of the Chairman of the Council and Vice-Chairman (if any) of the Council at the annual meeting of the council, the business of the annual meeting shall include:

i) In an election year, delivery by the Chairman of the Council and councillors of their acceptance of office forms unless the council resolves for this to be done at a later date. In a year which is not an election year, delivery by the Chairman of the Council of his acceptance of office form unless the council resolves for this to be done at a later date;

ii) Confirmation of the accuracy of the minutes of the last meeting of the council;

iii) Review and adoption of appropriate standing orders and financial regulations;

iv) Review of inventory of assets;

v) Confirmation of arrangements for insurance cover in respect of all insured risks.

3. Extraordinary meetings of the council, committees and sub-committees

a) The Chairman of the Council may convene an extraordinary meeting of the council at any time.

b) If the Chairman of the Council does not or refuses to call an extraordinary meeting of the council within seven days of having been requested in writing to do so by two councillors, any two councillors may convene an extraordinary meeting of the council. The public notice giving the time, place and agenda for such a meeting must be signed by the two councillors.

4. Previous resolutions

a) A resolution shall not be reversed within six months except either by a special motion, which requires written notice by at least three councillors to be given to the Proper Officer.

b) When a motion moved pursuant to standing order 4(a) above has been disposed of, no similar motion may be moved within a further six months.

5. Voting on appointments

a) Where more than two persons have been nominated for a position to be filled by the council and none of those persons has received an absolute majority of votes in their favour, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken. This process shall continue until a majority of votes is given in favour of one person. A tie in votes may be settled by the casting vote exercisable by the chairman of the meeting.

6. Motions at a meeting that do not require written notice

a) The following motions may be moved at a meeting without written notice to the Proper Officer;

i) to correct an inaccuracy in the draft minutes of a meeting;

ii) to move to a vote;

iii) to defer consideration of a motion;

iv) to appoint a person to preside at a meeting;

v) to change the order of business on the agenda;

vi) to proceed to the next business on the agenda;

vii) to require a written report;

viii) to exclude the press and public from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest;

ix) to exclude a councillor or member of the public for disorderly conduct;

x) to temporarily suspend the meeting;

xi) to suspend a particular standing order (unless it reflects mandatory statutory requirements);

xii) to adjourn the meeting; or

xiii) to close a meeting.

7. Handling confidential or sensitive information

a) Councillors and staff shall not disclose confidential or sensitive information which for special reasons would not be in the public interest.

The Council shall comply with applicable data protection legislation, including UK General Data Protection Regulation and the Data Protection Act 2016. Personal Data shall be processed lawfully, securely and only for legitimate Council purposes. The Council shall maintain appropriate arrangements for the retention and secure disposal of information and for the reporting and managing personal data breaches

8. Code of conduct and dispensations

b) All councillors shall observe the code of conduct adopted by the council.

Dispensations requests and decisions shall be handled in accordance with the Council's adopted arrangements and applicable law

9. Code of conduct complaints

a) Upon notification by the District OR County Council that it is dealing with a complaint that a councillor or non-councillor with voting rights has breached the council's code of conduct, the Proper Officer shall, subject to standing order 7 above, report this to the council.

b) Where the notification in standing order 9(a) above relates to a complaint made by the Proper Officer, the Proper Officer shall notify the Chairman of Council of this fact, and the Chairman shall nominate another staff member to assume the duties of the Proper Officer in relation to the complaint until it has been determined and the council has agreed what action, if any, to take in accordance with standing order 9(d) below].

c) The council may:

i) provide information or evidence where such disclosure is necessary to progress an investigation of the complaint or is required by law;

ii) seek information relevant to the complaint from the person or body with statutory responsibility for investigation of the matter;

d) Upon notification by the District or County Council that a councillor or non-councillor with voting rights has breached the council's code of conduct, the council shall consider what, if any, action to take against him. Such action excludes disqualification or suspension from office.

10. Proper Officer

a) The Proper Officer shall be either (i) the clerk or (ii) other staff member(s) nominated by the council to undertake the work of the Proper Officer when the Proper Officer is absent.

The proper office shall carry out the statutory and administrative duties specified in these Standing Orders including issuing summonses and public notices within the required time, retaining relevant Council records and registers, assisting with Freedom of Information and data protection requests, managing Council information, arranging execution of legal deeds, and managing payments authorisations in accordance with the Financial Regulations

b) The Proper Officer shall:

i) at least three clear days before a meeting of the council, serve on councillors, a summons confirming the time, place and the agenda.
See standing order 1(b) above for the meaning of clear days for a meeting of a full council.

ii) give public notice of the time, place and agenda at least three clear days before a meeting of the council.
See standing order 1(b) above for the meaning of clear days for a meeting of a full council.

iii) convene a meeting of full council for the election of a new Chairman of the Council, occasioned by a casual vacancy in his office;

iv) receive and retain copies of byelaws made by other local authorities;

v) retain acceptance of office forms from councillors;

vi retain a copy of every councillor's register of interests;

vii) assist with responding to requests made under the Freedom of Information Act 2000 and General Data Protection Regulations 2018, in accordance with and subject to the council's policies and procedures relating to the same;

viii) receive and send general correspondence and notices on behalf of the council except where there is a resolution to the contrary;

ix) manage the organisation, storage of, access to and destruction of information held by the council in paper and electronic form;

x) arrange for legal deeds to be executed;

xi) arrange or manage the prompt authorisation, approval, and instruction regarding any payments to be made by the council in accordance with the council's financial regulations;

xii) manage access to information about the council via the publication scheme;

Delegated authority: The Proper Office may take urgent action between meetings where it is not practical to convene a meeting of the Council, provided the action is urgent and necessary and is within the Council's lawful powers where expenditure is required. The Proper Officer may authorise emergency expenditure up to £500, subject to the Council's Financial Regulations and available funds. The Chairman, or Vice Chairman if the Chairman is absent, shall be notified as soon as is practicable. All action taken under this delegation shall be reported at the next meeting of the Council.

Staff matters and confidentiality: Matters personal to a member of staff, including recruitment, performance, discipline and terms of employment, shall be considered in private where permitted or required by law. Written records and staffing information shall be treated as confidential and disclosed only to authorised persons

11. Relations with the press/media

a) Responses to the press relating to matters discussed by the Parish Council shall be dealt with, in the first instance, by the Parish Clerk. The Chairman, and in their absence, the vice-chairman, are also authorised to give the views of the Council to the press on any non-confidential subject discussed by the Council.

b) Whenever possible, any information given to the press shall be given in writing so as not to leave interpretation open to misunderstanding and misreporting.

c) At no time shall the personal views of either members or officers of the Council be given to the press in a way which could be interpreted as a view of the Council as a whole.

12. Execution and sealing of legal deeds

a) A legal deed shall not be executed on behalf of the council unless authorised by a resolution.

b) Subject to standing order 12(a) above, any two councillors may sign, on behalf of the council, any deed required by law and the Proper Officer shall witness their signatures.

13. Financial Regulations, procurement and internal controls

The Council shall adopt and comply with its Financial Regulations. Those regulations shall govern detailed financial management, procurement, tendering, accounting records, internal controls, financial risk management and internal audit and inspection of accounts

All contracts and purchases shall be conducted in accordance with the Council's Financial Regulations and applicable procurement law. Where quotation or tender thresholds apply, they shall be observed.

The Responsible Financial Officer shall maintain proper accounting records and appropriate internal controls and shall ensure that financial transactions are properly recorder and reported

The Financial Regulations shall be reviewed regularly and at least annually for fitness and purpose

14. Minutes and Record keeping

Draft minutes shall be published within the statutory or Council approved timescale

Notes or recordings made solely to assist preparation of the minutes shall be retained only for as long as necessary then securely destroyed in accordance with the Council's information retention

arrangements, unless they are required to be retained by lay, policy or for and ongoing matter

15 Committees and advisory groups

The council may appoint committees, sub-committees or advisory groups as required

A committee shall operate under terms of reference approved by the Council and shall comply with these Standing Orders where applicable. Unless otherwise lawfully provided, committees shall not exercise powers that have not be delegated to them

An advisory group may include non-councillors and shall not have decision making powers unless the Council lawfully delegates such powers. It shall make recommendations to the Council or relevant committee

16. Local practices and procedures

The Council may adopt local practices and procedures to support the effective conduct of its business, provided they are consistent with these standing Orders, the Council's Financial Regulations and applicable law

Local practices shall be recorded where necessary, reviewed periodically and amended by resolution of the Council, where appropriate

17. Standing orders generally

All or part of a standing order, except on incorporating mandatory statutory or legal requirements, may be suspended by a resolution in relation to an item on the agenda

The Proper Office shall review Standing Orders and make recommendations to the Council on any Changes

The decision of the Chairman as to the application of Standing Orders at a meeting shall be final, subject to applicable law and the Council's procedures

Accepted

These Standing Orders were agreed and adopted by full council on _____

These Standing Orders will be reviewed by full council May 2027
(unless the law or the council's activities requires that this be done sooner)