



**Minutes of the meeting of Knapton Parish Council held on the 1st July, 7:30pm,
Knapton Village Hall**

Those present: Kelly Adams, Zillah Austin, Jackie Hall (in the Chair), John Lawton, Julie Myhill, John Clayden

Public: 8 members of the Public, District Councillor Peter Neatherway

1. **To receive Apologies for Absence.**
 - a. To consider and agree apologies for absence
None
2. **Declarations of Interest and requests for dispensations**
 - a. To consider and agree declarations of interest and requests for dispensations
None
3. **Minutes of previous meetings**
 - a. To agree and sign the minutes of the Ordinary Council Meeting held on the 6th May 2025
4. **Co-option**
 - a. **To Consider and agree applications for a person to be co-opted onto Knapton Parish Council to fill the councillor vacancy**
None
5. **Matters arising from previous meetings**

To report on progress on items from previous meetings. No decisions may be taken

 - a. The Old School Playing Field - Application filed with the Land Registry - Response due by February 2026
 - c. Playground - The Large Climber and part of the Toddler Climber have been removed
 - d. Bus Stop - ongoing - Grant Received to pay for the new Bus Stop
 - e. Steps at Steadmans Hill (Railway Cutting) - Old treads have been removed and the new steps will be installed soon
6. **Finance**
 - a. To consider and agree the bank reconciliation of accounts
The Council agreed the bank reconciliation of accounts
 - b. To receive the budget update
Noted
 - c. To consider and agree Payments and receipts
The Council agreed the following Payments and Receipts

PAYMENTS			
Date	Payable to	Description	Amount
01.06.2025	Clook	Email Hosting	£12.00
09.06.2025	ICO	Subscription	£52.00
01.06.2025	Viking Stationery	Stationery	£11.82
04.06.2025	Knapton Village Hall	Hall Hire	£29.10
22.06.2025	ALS	Grass Cutting	£264.00

06.06.2025	P Lee	Wood For Memorial Bench and Flags	£93.00
30.05.2025	Zurich Insurance	Council Insurance	£370.27
30.05.2025	D Revell	Salary	£321.75
01.05.2025	Clook	Email Hosting	£12.00
01.05.2025	NALC	Subscription	£120.38
10.05.2025	D Revell	Food for D Day Event	£40.14
08.05.2025	K Adams	Crafts for D Day Event	£71.18
30.06.2025	D Revell	Salary	£321.75
15.06.2025	Clook	Email Hosting	£12.00
RECEIPTS			
15.05.2025	NNDC	Clothing Recycling	£101.48

7. Policies, Documents, Councillor Reports and Training

a. To consider and agree the 5 year plan for Knapton Parish Council
Ongoing - deferred to next agenda

8. Planning

a. PF/25/1078 Strathern Farm

The Council agreed to respond to this planning application with no objection or comment

b. PF/25/1040 Whitehouse Farm

The Council agreed to respond to this planning application with no objection or comment

9. Events

None

10. To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

Additional signatories needed for the bank account

11. Correspondence

To consider any correspondence and agree responses thereto

a. Emails regarding noise nuisance at MADRA

The council informed the public that complaints regarding Noise should be addressed to MADRA. If the noise nuisance is on the Parish Land parishioners should make contact with the Clerk at the time and someone would come to site and deal with it. If a satisfactory outcome is not achieved after these steps have been taken, contact can be made with the Environmental Protection Team and/or the Police

a. **Public Participation time**

The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

District Councillor Peter Neatherway reported that the works for the Bus Stop on the Mundesley Road were nearly complete; he had arranged for a space for a bin next to the bus shelter. The Clerk would look into the cost of a bin in this location and also the possibility of a Grit Bin

The Council offered their thanks to Peter and also to Ed Maxfield for their help in getting the bus stop moved and installed

A Parishioner reported that the dog bins had not been emptied - The Clerk would report this issue

There were reports that the footpath at Green lane was overgrown and there was a sign on site that asked people to use it or loose it - The Clerk would report this to the County Council

Children were reported to be climbing over the fence at the pond - Danger Deep water signs may be installed in the future

The waiting point for the North Walsham Bus, near Knapton Green was overgrown - The Council would look into this

The Overgrown Hedge near the entrance to the Parish Land will be cut back by Highways

The current gate on the entrance to the Parish Land needs replacing - Clerk to look into costings

A question was raised about pedestrian access onto MADRA land near to their car park entrance, the Parish Council have raised this with MADRA as it is felt that access to the bottle banks is a problem when the main gates are locked

The question of CCTV was raised, the council felt that they had no way of powering CCTV or anywhere onsite to put the system to run it. The Council agreed to speak to MADRA to see if this is something they have plans for in the future

12. Date of Next Meeting

**To confirm that the date of the next meeting of the Parish Council will be on
2nd September 2025, 7:30pm, Knapton Village Hall**

The Parish Clerk: Meadowcroft, Cromer Road, Mundesley, Norfolk, NR11 8DB
Telephone: 07900 957888 :: Email: parishclerk@knaptonvillage.org
Website: <https://www.hugofox.com/community/knapton-parish-council-20696>